



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING-MINUTES
November 24th 2021**

The regular board meeting of Kings Transit Authority was held on the above date at 5:00 PM at Kings Transit Authority – New Minas NS.

1. Welcome and Roll Call	Attendance: Board Chair Mackay, Goddard, Huntley (Zoom), Misner, Winsor CAO Beaudin (Zoom) Service Partners: Warden Gregory and Councilor Leblanc (Zoom) Regrets: Councilor Harding Staff: GM Getchell, April Ernest, Topanga Ward
2. Approval of Agenda	Moved by Councilor Misner, Seconded by Councilor Goddard to approve the agenda with the following amendment: Add Board Chair Report to 5.a, move current a and b to b and c. Agreed.
3. Approval of (Last Meeting Date) Minutes	Moved by Councilor Misner, Seconded by Councilor Huntley. Agreed.
Business Arising from Minutes	GM Review of Draft Vaccination Policy, revisions proposed, legal to review, to be reviewed at January's meeting. Safety issue update, 29 Crescent Drive: will investigate RFP process for this issue.
4. Ridership and Financial Reports	Reports included with agenda package.
5. New Business	a. Chair Mackay gave report on IMSA. Discussion was held. CAO rep to reach out to Digby CAO. b. Covid-19 and Vaccination Protocol – GM reviewed protocols. c. General Managers Report included in package.
6. Other Business	a. Recruitment Update – GM report on Marketing-Customer Service Administrator, Operations Supervisor, Bus Operator, and Training and Development Coordinators.

	<ul style="list-style-type: none"> b. Bus Operator Compensation Structure – verbal presentation by GM. c. Diversity and Inclusiveness Training – verbal presentation by GM. d. Update on “Donor Buses” – GM advised will not be acquiring used buses from HRM. e. KTA Christmas Party – GM update: no Christmas party this year.
7. Next Meeting	The date for the next meeting will be December 22, 2021 at the KTA building in New Minas, NS.
	Recorded by Topanga Ward
Signatures of Approval	<p style="text-align: right;">_____ General Manager</p> <p style="text-align: right;">_____ Board Chair</p>