



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING - MINUTES
March 23rd, 2022**

The regular board meeting of Kings Transit Authority was held on the above date at 5:00 PM at 29 Crescent Drive, New Minas and virtually over Zoom.

1. Welcome and Roll Call	Attendance: Board Chair Mackay, Goddard, Huntley, Misner, Winsor CAO Beaudin, Harding Service Partners: Warden Gregory and Councilor Leblanc Staff: GM Getchell, Topanga Ward Absent: CAO Beaudin, Councilor Winsor
2. Approval of Agenda	Moved by Councilor Misner and seconded by Councilor Goddard to approve the agenda.
3. Approval of February 23, 2022 Minutes	Approved by Councilor Huntley, seconded by Councilor Misner.
Business Arising from Minutes	RFP for Drainage – RFP being compiled and hope to have it out for proposals by end of April.
4. Ridership and Financial Reports to year end	Reports included with agenda package – GM discussed. a. GM's Report - GM discussed donor buses mechanical progress – taken this week to have exterior body work done, still working on interior. Ridership – Bus ridership steadily increasing; revenue also increasing. Ridership initiative by Revolve has begun. Invoices from Revolve incoming, hoping to be received in time to qualify for marketing grant.
5. New Business	a. Covid-19 update from units – GM discussed: Office fully open to public, staff made aware of restrictions lifted. b. Infrastructure Agreement – GM discussed. c. GM Probationary Review – Probationary review held between GM and Board Chair. Both parties pleased with results.

<p>6. Other Business</p>	<p>a. Recruitment Update</p> <p style="padding-left: 40px;">I. Accounting Coordinator – GM discussed. Accounting Coordinator position filled. Working through training. GM to find additional training resources to aid in successful onboarding.</p> <p>b. Bus Operators, Spare Positions – GM discussed need for additional spare operators. Interviews currently taking place to fill positions.</p>
<p>7. Next Meeting</p>	<p>The date for the next meeting will be April 27, 2022 held in person at 29 Crescent Drive with option for Zoom if preferred.</p>
	<p>Adjourned at 5:47 PM.</p> <p>Recorded by Topanga Ward</p>
<p>Signatures of Approval</p>	<p style="text-align: right;">_____ General Manager</p> <p style="text-align: right;">_____ Board Chair</p>