



**KINGS TRANSIT AUTHORITY  
REGULAR BOARD MEETING - MINUTES  
June 23, 2021**

A Regular Meeting of the Kings Transit Authority Board of Directors was held on the above date  
Via Zoom at 5:00pm

1. Welcome

Attendance:

Board Members

Councillor MacKay, Town of Wolfville; Board Chair  
Councillor Winsor , Municipality of the County of Kings  
Councillor Misner, Municipality of the County of Kings  
Councillor Huntley, Town of Kentville  
Councillor Goddard, Town of Berwick

Regrets:

Councillor Harding, Municipality of the County of Kings

Service Partners

Councillor LeBlanc, Municipality of the County of Annapolis  
Warden Gregory, Municipality of the District of Digby

KTA Staff

Pat Meagher, General Manager  
Reanne Wadsworth, Administrator  
April Ernest, Accounting Clerk

CAO Liaison

Erin Beaudin, CAO, Town of Wolfville

Guest Attendees

Josephine Wieczorek, BDO Canada  
Emily McCurdy, BDO Canada

2. Approval of  
Agenda

**Motion:** To approve the June 23, 2021 agenda, as amended for  
additional agenda item prior to item 4.

Moved by Councillor Windsor, seconded by Councillor Goddard.  
Motion carried.

3. Approval of May 26, 2021 Regular Board Meeting Minutes **Motion:** To approve the minutes from May 26, 2021 meeting. Goddard. Motion carried.
4. Update regarding Councillor Harding Motion by Councillor Windsor, seconded by Councillor Huntley to excuse Councillor Harding from meetings due to health issues. Motion Carried  
  
The Board wishes him well.
5. Audit Report Presentation with BDO Canada Emily McCurdy and Josephine Wieczorek from BDO Canada presented the Audit Report and Financial Statements.
6. Severe Weather Action Plan (SWAP) Presentation Pat Meagher presented the Severe Weather Action Plan, with the revision that was asked to be included. Board approved and agreed it should be forwarded onto legal.
7. May Ridership and Revenue Report Mr. Meagher provided a verbal explanation for the May Ridership and Revenue Report indicating that revenues are significantly lower, however, staff are still continue to monitor it daily and have noticed an increase in Ridership within the last week.
8. Draft Capital Budget 2021/2022-2027/28 Mr. Meagher presented the revised Draft Capital Budget at which time it was put into motion for approval as presented and circulated to the Board.  
  
Moved by Councillor Windsor seconded by Councillor Goddard. Motion carried
9. New Business None
10. Correspondence None
11. Recess of Regular Meeting Motion to go into camera, moved by Councillor Huntley, seconded by Councillor Goddard.
12. Adjournment On motion of Councillor Windsor and Councillor Huntley the meeting was adjourned at 6:27pm. Motion Carried

The next meeting will be held on July 28, 2021 via Zoom.

Minutes Written and Recorded by Reanne Wadsworth,  
Administrator

Signatures of Approval

\_\_\_\_\_ General Manager

\_\_\_\_\_ Chair \_\_\_\_\_