



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING - MINUTES
February 23rd, 2022**

The regular board meeting of Kings Transit Authority was held on the above date at 5:00 PM virtually over Zoom.

1. Welcome and Roll Call	Attendance: Board Chair Mackay, Goddard, Huntley, Misner, Winsor CAO Beaudin, Harding Service Partners: Warden Gregory and Councilor Leblanc (Zoom) Staff: GM Getchell, Topanga Ward, Mike Livingstone
2. Approval of Agenda	Moved by Councilor Misner and seconded by Councilor Goddard to approve the agenda.
3. Approval of December 22, 2021 Minutes	Approved by Councilor Misner, seconded by Councilor Goddard.
Business Arising from Minutes	RFP for Drainage – Will be put out by Spring.
4. Ridership and Financial Reports to year end	Reports and budgets included with agenda package – GM discussed. a. GM's Report - GM discussed donor buses mechanical progress. Hoping for them to be on the road by Summer. Ridership – Capacity of buses and ridership increasing; revenue also increasing. Ridership initiative by Revolve company being created.
5. New Business	a. Covid-19 update from units, discussion – GM discussed: i. Most Covid-19 restrictions being lifted March 21, 2022 – GM notified staff. b. Operating and Capital Budget proposal presentation – GM presented with assistance from Mike Livingstone. c. GM's recommendation to approve operational and capital budget proposals. Motion to take budgets to

	respective councils for review – Moved by Councilor Misner, seconded by Councilor Winsor.
6. Other Business	<ul style="list-style-type: none"> a. Recruitment Update <ul style="list-style-type: none"> I. Accounting Coordinator – GM discussed successful candidate after interview process. Accounting Coordinator position filled.
7. Next Meeting	The date for the next meeting will be March 23, 2022 held virtually over Zoom.
	Adjourned at 7:15 PM. Recorded by Topanga Ward
Signatures of Approval	<p>_____ General Manager</p> <p>_____ Board Chair</p>