



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING-MINUTES
December 22nd 2021**

The regular board meeting of Kings Transit Authority was held on the above date at 5:00 PM virtually over Zoom.

1. Welcome and Roll Call	Attendance: Board Chair Mackay, Goddard, Huntley, Misner, Winsor CAO Beaudin, Harding Service Partners: Warden Gregory and Councilor Leblanc (Zoom) Staff: GM Getchell, Topanga Ward
2. Approval of Agenda	Moved by Chair Mackay, Seconded by Councilor Winsor and Councilor Huntley to approve the agenda.
3. Approval of November 24, 2021 Minutes	Moved by Councilor Harding, Seconded by Councilor Huntley. Agreed.
Business Arising from Minutes	Safety issue update, 29 Crescent Drive: RFP process reviewed by GM – RFP to go out in New Year. UARB Decision re: waived fares in The Municipality of the County of Digby.
4. Ridership and Financial Reports to year end	Reports included with agenda package – GM discussed.
5. New Business	<ul style="list-style-type: none"> a. Covid-19 update from units, discussion – Rapid testing program suspended due to Government protocols. GM reviewed protocols. b. General Managers Report - included in package. c. General Managers recommendation to ratify IMSA – GM Discussed. d. Audit Committee Training and Audit Committee Presentation – GM advised no presentation or committee right now due to time frame of new board coming in to handle it.

<p>6. Other Business</p>	<ul style="list-style-type: none"> a. KTA & Church Brewing Company Event – “Stuff the Bus” i. Recruitment Update <ul style="list-style-type: none"> i. Accounting Coordinator – GM discussed recruitment options. ii. Operations Supervisor – Started on Dec. 20/2021 b. Diversity and Inclusiveness Training Update: GM contacted to set up times for training. c. Employees – GM Discussed: <ul style="list-style-type: none"> i. Employee Conference Fall 2021 ii. Employee Awards iii. Employee Christmas Bonus iv. In Lieu of Christmas Party – gift cards distributed to employees.
<p>7. Next Meeting</p>	<p>The date for the next meeting will be January 26, 2022 held virtually over Zoom.</p>
	<p>Recorded by Topanga Ward</p>
<p>Signatures of Approval</p>	<p>_____ General Manager</p> <p>_____ Board Chair</p>