

INTERIM IMSA BOARD OF DIRECTORS
Wednesday, December 20, 2023 - 10:00 a.m.
Hybrid Meeting
MINUTES

A meeting of the Interim Intermunicipal Service Agreement (IMSA) Board of Directors was held on Wednesday, December 20, 2023, at 10:03a.m. via videoconference and in person attendance at the County of Kings Council Chambers.

1. Call to order:

Board Members

Municipality of Annapolis County:	Brad Redden, Deputy Warden
Town of Annapolis Royal:	Amery Boyer, Mayor
Town of Berwick:	Don Clarke, Mayor
Town of Kentville:	Sandra Snow, Mayor
Municipality of the County of Kings:	Emily Lutz, County of Kings
Town of Middleton:	Sylvester Atkinson, Mayor
Town of Wolfville:	Wendy Donovan, Mayor
Municipality of West Hants:	

Also in Attendance:

Municipality of Annapolis County:	
Town of Annapolis Royal:	Sandi Millett-Campbell, CAO
Town of Berwick:	Jen Boyd, CAO
Town of Kentville:	
Municipality of the County of Kings:	
Town of Middleton:	Ashley Crocker, CAO
Town of Wolfville:	
Municipality of West Hants:	

IMSA Executive Director:	Dwight Whynot
Municipality of Digby County:	Jeff Sunderland, CAO
Valley Waste:	Andrew Garrett, General Manager
Kings Transit:	Dan L'Abbe, Finance Director
MNP:	
Glooscap First Nation:	
Recording Secretary:	Jennifer West

2. Approval of Agenda

It was moved by Don Clarke and Emily Lutz

That the December 20, 2023 agenda be approved.

MOTION CARRIED

3. Approval of Minutes

November 15, 2023 Meeting of Interim IMSA Board of Directors Minutes
Remove Chair from title of Emily Lutz

It was moved by Sandra Snow and Don Clarke

That the November 15, 2023 minutes be approved.

Motion Carried

4. Progress Update and Discussion

Mr. Whynot gave a review of progress with highlights including the Phase 1 study with Kings Transit. The draft report will be sent to members after the meeting for feedback. Members would like to have more information about the SWOT analysis.

Report available

Mr. MacDougall gave an update on the budget and policy work and is working closely with the finance officer.

Report available

5. Valley Waste

Mr. Garrett gave a review of operations, with highlights including opting into the provincial process for extended responsibility. The groundwater monitoring assessment is underway using a consultant.

Report available

6. Kings Transit Authority

Mr. Whynot gave a review of operations, with highlights including challenges repairing older buses, and rebuilding frames on some older buses. Members are interested in exploring communications to the public about some of these issues, and the potential purchase of new buses in the coming year(s). Some parts are being built by the mechanic, but other parts need to be purchased, with long delays. Immigration programs may be a potential to increase staffing for the buses.

Staff left the meeting.

It was moved by Sandra Snow and Amery Boyer

That the session move into a closed session to discuss confidential matters at 10:25 a.m.

It was moved

That the session move into an open session at 10:45 a.m.

It was moved by Sandra Snow and Brad Redden

That the Board of Directors authorize the Town of Wolfville to enter into a contract with Dan MacDougall to support MNP and Dwight Whynot on the completion of the IMSA Pilot Project deliverables with the total commitment for all consulting contracts not to exceed \$558,799.

Motion Carried

It was moved

That there being no further business, the meeting was adjourned at 10:20.
Next meeting January 17, 2024