

INTERIM IMSA BOARD OF DIRECTORS
Wednesday, November 16, 2022 - 9:00 a.m.
Hybrid Meeting
MINUTES

A meeting of the Interim Intermunicipal Service Agreement (IMSA) Board of Directors was held on Wednesday, November 16, 2022, at 9:00 a.m. via videoconference and in person attendance.

1. Call to order:

Board Members

Municipality of Annapolis County: Alex Morrison, Warden
Town of Annapolis Royal: Pat Power, Deputy Mayor
Town of Berwick: Don Clarke, Mayor
Town of Kentville: Sandra Snow, Mayor
Municipality of the County of Kings: Emily Lutz, Deputy Mayor
Town of Middleton: Bernadette Knapp, Councillor
Town of Wolfville: Wendy Donovan, Mayor (Acting Chair)

Also in Attendance:

Municipality of Annapolis County: Doug Patterson, Acting CAO
Town of Annapolis Royal: Sandi Millett-Campbell, CAO
Town of Berwick: Jen Boyd, CAO
Town of Kentville: Dan Troke, CAO
Municipality of the County of Kings: Scott Conrod, CAO
Town of Middleton: Ashley Crocker, CAO
Town of Wolfville: Erin Beaudin, CAO

IMSA Executive Director: Dwight Whynot
Municipality of Digby County: Jeff Sunderland
Valley Waste: Andrew Wort, General Manager
Kings Transit: Michael Getchell, General Manager

MNP: Sonny MacDougall
Recording Secretary: Jennifer West

2. Approval of Agenda

On motion of Sandra Snow and Don Clarke that the October 19, 2022 agenda be approved as amended.

Motion Carried

3. Approval of Minutes

October 19, 2022 Meeting of Interim IMSA Board of Directors Minutes

On motion of Don Clarke and Sandra Snow, that the October 19, 2022 Interim IMSA Board of Directors Minutes be approved as amended (items 5.a and 5.c).

Motion Carried

Discussion of minutes approved: the minutes from the June 29, 2022 Valley Waste meeting should not read “as amended”.

4. Progress Update and Discussion, Dwight Whynot and Sonny MacDougall (MNP)

Sonny MacDougall reviewed the deliverables in their contract, including review of policies, cost accounting for Valley Waste, preparation of year end working papers and reporting template. MNP has started the cost accounting model for Valley Waste. Dwight Whynot gave a review of activities including ICIP applications for Kings Transit, and budgets for 2023-2024.

Report available

5. Valley Waste Update

General Manager Andrew Wort presented his report, with highlights including in-house production of the annual Valley Waste calendar. There are 15,000 subscribers to the phone app. The final draft regulations for construction and demolition will include new setbacks from residential properties. Continued operation or expansion of construction and demolition operations will need to be reviewed and reassessed for compliance to this regulation.

Report available

6. Kings Transit Update

General Manager Michael Getchell gave his report from Kings Transit, with highlights including overages for fuel consumption, increase in ridership and increased free bus passes especially for new Canadians from Ukraine. Ridership is approaching pre-pandemic numbers. Kings Transit is exploring service on some holidays and on Sundays. New staff have been hired and more staff are being sought.

7. In Camera (Members only)

Alex Morrison from Annapolis County leaves the meeting

Michael Getchell from Kings Transit leaves the meeting

On motion of Sandra Snow and Emily Lutz, that the meeting proceed to a closed session to discuss a legal issue and a personnel issue

Motion Carried

On motion of Sandra Snow and Don Clarke, that the meeting return to open session

Motion Carried

On motion of Sandra Snow and Don Clarke,

That Valley Waste and CAOs proceed with contract negotiation with Annapolis County to include full services

and further manage the collection contract

and further green bin cart delivery at the cost to the Annapolis County

and further investigate the best costing model

Motion Carried

On motion of Sandra Snow and Don Clarke,

That the Board accept Kings Transit Authority General Manager Michael Getchell's resignation and wishes him well.

Motion Carried

8. Adjournment and Next Meeting

On motion of Sandra Snow and Don Clarke, that the meeting be adjourned

Motion Carried