

**KINGS TRANSIT AUTHORITY**

**REGULAR BOARD MEETING-MINUTES**

**November 24th 2021**

The regular board meeting of Kings Transit Authority was held on the above date

at 5:00 PM at Kings Transit Authority – New Minas NS.

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| 1. Welcome and Roll Call
 | Attendance:Board Chair Mackay, Goddard, Huntley (Zoom), Misner, WinsorCAO Beaudin (Zoom)Service Partners: Warden Gregory and Councilor Leblanc (Zoom)Regrets: Councilor HardingStaff: GM Getchell, April Ernest, Topanga Ward |
| 1. Approval of Agenda
 | Moved by Councilor Misner, Seconded by Councilor Goddard to approve the agenda with the following amendment: Add Board Chair Report to 5.a, move current a and b to b and c. Agreed.  |
| 1. Approval of (Last Meeting Date) Minutes
 | Moved by Councilor Misner, Seconded by Councilor Huntley. Agreed. |
| Business Arising from Minutes | GM Review of Draft Vaccination Policy, revisions proposed, legal to review, to be reviewed at January’s meeting.Safety issue update, 29 Crescent Drive: will investigate RFP process for this issue. |
| 1. Ridership and Financial Reports
 | Reports included with agenda package. |
| 1. New Business
 | 1. Chair Mackay gave report on IMSA. Discussion was held. CAO rep to reach out to Digby CAO.
2. Covid-19 and Vaccination Protocol – GM reviewed protocols.
3. General Managers Report included in package.
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| 1. Other Business
 | 1. Recruitment Update – GM report on Marketing-Customer Service Administrator, Operations Supervisor, Bus Operator, and Training and Development Coordinators.
2. Bus Operator Compensation Structure – verbal presentation by GM.
3. Diversity and Inclusiveness Training – verbal presentation by GM.
4. Update on “Donor Buses” – GM advised will not be acquiring used buses from HRM.
5. KTA Christmas Party – GM update: no Christmas party this year.
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| 1. Next Meeting
 | The date for the next meeting will be December 22, 2021 at the KTA building in New Minas, NS. |
|  | Recorded by Topanga Ward |
| Signatures of Approval | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ General Manager\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Board Chair |