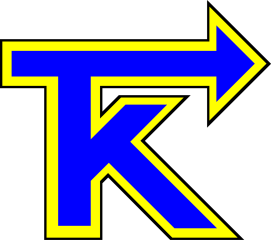
[](https://www.google.ca/url?sa=i&rct=j&q=&esrc=s&frm=1&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwiK3-DSie3UAhXB7iYKHf_5B0kQjRwIBw&url=https://en.wikipedia.org/wiki/File:Kings_Transit_Logo.svg&psig=AFQjCNG8-IeVxs1WQWPeTuqrYOL8HBldFw&ust=1499170012784406)

**KINGS TRANSIT AUTHORITY**

**REGULAR BOARD MEETING - MINUTES**

**March 23rd, 2022**

The regular board meeting of Kings Transit Authority was held on the above date

at 5:00 PM at 29 Crescent Drive, New Minas and virtually over Zoom.

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| 1. Welcome and Roll Call | Attendance:  Board Chair Mackay, Goddard, Huntley, Misner, Winsor  CAO Beaudin, Harding  Service Partners: Warden Gregory and Councilor Leblanc  Staff: GM Getchell, Topanga Ward  Absent: CAO Beaudin, Councilor Winsor |
| 1. Approval of Agenda | Moved by Councilor Misner and seconded by Councilor Goddard to approve the agenda. |
| 1. Approval of February 23, 2022 Minutes | Approved by Councilor Huntley, seconded by Councilor Misner. |
| Business Arising from Minutes | RFP for Drainage – RFP being compiled and hope to have it out for proposals by end of April. |
| 1. Ridership and Financial Reports to year end | Reports included with agenda package – GM discussed.   1. GM’s Report - GM discussed donor buses mechanical progress – taken this week to have exterior body work done, still working on interior.   Ridership – Bus ridership steadily increasing; revenue also increasing. Ridership initiative by Revolve has begun. Invoices from Revolve incoming, hoping to be received in time to qualify for marketing grant. |
| 1. New Business | 1. Covid-19 update from units – GM discussed: Office fully open to public, staff made aware of restrictions lifted. 2. Infrastructure Agreement – GM discussed. 3. GM Probationary Review – Probationary review held between GM and Board Chair. Both parties pleased with results. |
| 1. Other Business | 1. Recruitment Update 2. Accounting Coordinator – GM discussed. Accounting Coordinator position filled. Working through training. GM to find additional training resources to aid in successful onboarding. 3. Bus Operators, Spare Positions – GM discussed need for additional spare operators. Interviews currently taking place to fill positions. |
| 1. Next Meeting | The date for the next meeting will be April 27, 2022 held in person at 29 Crescent Drive with option for Zoom if preferred. |
|  | Adjourned at 5:47 PM.  Recorded by Topanga Ward |
| Signatures of Approval | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ General Manager  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Board Chair |