



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING - MINUTES
January 4, 2021**

A meeting of the Kings Transit Authority Board of Directors was held on the above date at 4:00PM via video teleconference.

The meeting was called to order by the Interim General Manager.

In attendance:

Board Members

Councillor Winsor, Municipality of the County of Kings,
Councillor Harding, Municipality of the County of Kings,
Councillor Misner, Municipality of the County of Kings
Councillor Allen, Municipality of the County of Kings (Alternate)
Councillor MacKay, Town of Wolfville;
Councillor Paula Huntley, Town of Kentville
Councillor Goddard, Town of Berwick
Deputy Mayor Walsh, Town of Berwick (Alternate)

Service partners

Warden Gregory, Municipality of the District of Digby
Councillor LeBlanc, Municipality of the County of Annapolis

KTA Staff

Rick Ramsay, Interim General Manager

CAO Liaison

Erin Beaudin, CAO, Town of Wolfville

All members present introduced themselves.

It was agreed that nominations for Chair would come from the floor.

Councillor Winsor nominated Councillor MacKay, seconded by Councillor Misner. There were no further nominations, and Councillor MacKay was declared Chair.

The Chair called for nominations for Vice Chair. Councillor Harding nominated Councillor Winsor seconded by Councillor Misner. There were no further nominations. Councillor Winsor was declared Vice Chair.

The General Manager reviewed the preparation process of the November 30, 2020 financial report and projection to March 31, 2021. It was agreed that the report and a general review of the financial condition of the Authority be placed on the agenda for Board Orientation.

It was agreed that a poll be taken of member availability in January (3rd week possibility) to determine the date for the half-day Orientation session. The agenda should include the financial review and budget preparation process and timing.

In response to an enquiry, Erin Beaudin, CAO indicated that the review of the inter-municipal agreements would be proceeding soon which may assist the direction of the replacement of the General Manager. The General Manager indicated his availability as Interim GM as required. He indicated the process for the hiring and ultimate selection is the responsibility of the Board of Directors. It was agreed to place this issue on the orientation session.

The General Manager advised the Board of the resignation of Tanya Morrison and the vacant position of Customer Service Representative, and efforts to recruit for their replacements.

It was agreed to maintain the regular meeting date as the fourth Wednesday of each month, (preferably in person) convening at 5:00PM. The General Manager was requested to check meeting accommodations at the Kings Municipal Building in Coldbrook.

Moved by Councillor Misner, seconded by Councillor Huntley that the signing officers of the Board be as follows: General Manager or CAO Erin Beaudin, along with the Chair or Vice Chair. Motion carried.

Moved/Seconded by: Deputy Mayor Walsh / Councillor Allen

MOTION CARRIED

The next meeting will be held the last Wednesday in February.

Recorded by Rick Ramsay, Interim General Manager

Interim General Manager

Chair