

**KINGS TRANSIT AUTHORITY**

**REGULAR BOARD MEETING-MINUTES**

**January 26th 2022**

The regular board meeting of Kings Transit Authority was held on the above date

at 5:00 PM virtually over Zoom.

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| 1. Welcome and Roll Call
 | Attendance:Board Chair Mackay, Goddard, Huntley, Misner, WinsorCAO Beaudin, HardingService Partners: Warden Gregory and Councilor Leblanc (Zoom)Staff: GM Getchell, Topanga Ward |
| 1. Approval of Agenda
 | Moved by Councilor Huntley and seconded by Councilor Goddard to approve the agenda.  |
| 1. Approval of December 22, 2021 Minutes
 | Approved by Councilor Harding, seconded by Councilor Winsor. |
| Business Arising from Minutes | Review of vetted vaccination policy: GM reviewed. Vaccination policy was approved, with the condition of correcting the grammatical error in 10.5.7. GM will make correction and send for approved signatures.Moved by Councilor Misner, seconded by councilor Goddard. |
| 1. Ridership and Financial Reports to year end
 | Reports and budgets included with agenda package – GM discussed. |
| 1. New Business
 | 1. Covid-19 update from units, discussion – GM discussed:
2. Office closed to public as per GM
3. Two positive cases in office identified
4. General Managers Report - included in package. GM reviewed.
5. Budget Proposal and Presentation & Discussion – GM presented. Budget was sent back to GM with comments from the board in order to clarify on aspects of the proposal. Will be proposed again at the February 23rd board meeting.
6. Capital Budget will be forwarded to board prior to the February meeting for review.
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| 1. Other Business
 | 1. Recruitment Update
2. Accounting Coordinator – GM discussed progress and options.
3. Diversity and Inclusiveness Training Update: GM discussed. Dates being proposed for training.
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| 1. Next Meeting
 | The date for the next meeting will be February 23, 2022 held virtually over Zoom. |
|  | Adjourned at 6:35 PM.Recorded by Topanga Ward |
| Signatures of Approval | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ General Manager\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Board Chair |