

**KINGS TRANSIT AUTHORITY**

**REGULAR BOARD MEETING - MINUTES**

**February 23rd, 2022**

The regular board meeting of Kings Transit Authority was held on the above date

at 5:00 PM virtually over Zoom.

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| 1. Welcome and Roll Call
 | Attendance:Board Chair Mackay, Goddard, Huntley, Misner, WinsorCAO Beaudin, HardingService Partners: Warden Gregory and Councilor Leblanc (Zoom)Staff: GM Getchell, Topanga Ward, Mike Livingstone |
| 1. Approval of Agenda
 | Moved by Councilor Misner and seconded by Councilor Goddard to approve the agenda.  |
| 1. Approval of December 22, 2021 Minutes
 | Approved by Councilor Misner, seconded by Councilor Goddard. |
| Business Arising from Minutes | RFP for Drainage – Will be put out by Spring. |
| 1. Ridership and Financial Reports to year end
 | Reports and budgets included with agenda package – GM discussed.1. GM’s Report - GM discussed donor buses mechanical progress. Hoping for them to be on the road by Summer.

Ridership – Capacity of buses and ridership increasing; revenue also increasing. Ridership initiative by Revolve company being created. |
| 1. New Business
 | 1. Covid-19 update from units, discussion – GM discussed:
2. Most Covid-19 restrictions being lifted March 21, 2022 – GM notified staff.
3. Operating and Capital Budget proposal presentation – GM presented with assistance from Mike Livingstone.
4. GM’s recommendation to approve operational and capital budget proposals. Motion to take budgets to respective councils for review – Moved by Councilor Misner, seconded by Councilor Winsor.
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| 1. Other Business
 | 1. Recruitment Update
2. Accounting Coordinator – GM discussed successful candidate after interview process. Accounting Coordinator position filled.
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| 1. Next Meeting
 | The date for the next meeting will be March 23, 2022 held virtually over Zoom. |
|  | Adjourned at 7:15 PM.Recorded by Topanga Ward |
| Signatures of Approval | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ General Manager\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Board Chair |