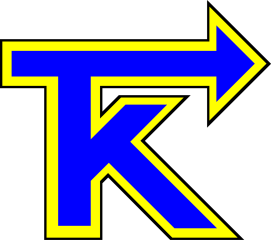
[](https://www.google.ca/url?sa=i&rct=j&q=&esrc=s&frm=1&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwiK3-DSie3UAhXB7iYKHf_5B0kQjRwIBw&url=https://en.wikipedia.org/wiki/File:Kings_Transit_Logo.svg&psig=AFQjCNG8-IeVxs1WQWPeTuqrYOL8HBldFw&ust=1499170012784406)

**KINGS TRANSIT AUTHORITY**

**REGULAR BOARD MEETING-MINUTES**

**December 22nd 2021**

The regular board meeting of Kings Transit Authority was held on the above date

at 5:00 PM virtually over Zoom.

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| 1. Welcome and Roll Call | Attendance:  Board Chair Mackay, Goddard, Huntley, Misner, Winsor  CAO Beaudin, Harding  Service Partners: Warden Gregory and Councilor Leblanc (Zoom)  Staff: GM Getchell, Topanga Ward |
| 1. Approval of Agenda | Moved by Chair Mackay, Seconded by Councilor Winsor and Councilor Huntley to approve the agenda. |
| 1. Approval of November 24, 2021 Minutes | Moved by Councilor Harding, Seconded by Councilor Huntley. Agreed. |
| Business Arising from Minutes | Safety issue update, 29 Crescent Drive: RFP process reviewed by GM – RFP to go out in New Year.  UARB Decision re: waived fares in The Municipality of the County of Digby. |
| 1. Ridership and Financial Reports to year end | Reports included with agenda package – GM discussed. |
| 1. New Business | 1. Covid-19 update from units, discussion – Rapid testing program suspended due to Government protocols. GM reviewed protocols. 2. General Managers Report - included in package. 3. General Managers recommendation to ratify IMSA – GM Discussed. 4. Audit Committee Training and Audit Committee Presentation – GM advised no presentation or committee right now due to time frame of new board coming in to handle it. |
| 1. Other Business | 1. KTA & Church Brewing Company Event – “Stuff the Bus” 2. Recruitment Update  i. Accounting Coordinator – GM discussed recruitment options.   ii. Operations Supervisor – Started on Dec. 20/2021   1. Diversity and Inclusiveness Training Update: GM contacted to set up times for training. 2. Employees – GM Discussed: 3. Employee Conference Fall 2021 4. Employee Awards 5. Employee Christmas Bonus 6. In Lieu of Christmas Party – gift cards distributed to employees. |
| 1. Next Meeting | The date for the next meeting will be January 26, 2022 held virtually over Zoom. |
|  | Recorded by Topanga Ward |
| Signatures of Approval | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ General Manager  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Board Chair |