



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING - MINUTES
September 9th, 2020**

A Regular Meeting of the Kings Transit Authority Board of Directors was held on the above date at 4:00pm via video teleconference.

1. Welcome and Roll Call

Attendance:

Board Members

Councillor Hodges, Municipality of the County of Kings; Board Chair

Councillor Donovan, Town of Wolfville; Vice Chair

Councillor Raven, Municipality of the County of Kings

Councillor Spicer, Municipality of the County of Kings

Councillor Andrew, Town of Kentville

Service Partners

Deputy Warden Gregory, Municipality of the District of Digby

KTA Staff

Kevin Kerr, Interim General Manager

CAO Liaison

Erin Beaudin, CAO, Town of Wolfville

2. Approval of Agenda

Motion: To Approve the Agenda of September 9th, 2020

Moved/Seconded by: Councillor Spicer / Councillor Andrew

MOTION CARRIED

3. Approval of Minutes

Motion: To approve the July 22nd, 2020 Regular Board Meeting Minutes.

Moved/Seconded by: Councillor Donovan / Councillor Andrews

MOTION CARRIED

Motion: To approve the August 19th, 2020 Special Board Meeting Minutes.

Moved/Seconded by: Councillor Spicer / Councillor Donovan

MOTION CARRIED

4. Board Chair Update Chair Hodges had no updates to report.

Motion: No motion was made.

5. General Manager's Report Interim General Manager Kerr provided an update of activities for the month of July and August, 2020.

Deputy Warden Gregory asked about the bus cleaning schedule. Interim GM Kerr will confirm cleaning schedule and respond by email.

Motion: To receive the General Manager's Report for July and August 2020.

Moved/Seconded by: Councillor Andrews / Councillor Raven

MOTION CARRIED

6. Old Business There was no old business to discuss.

7. New Business Councillor Hodges asked that budget and staffing be added under new business for discussion.

The board discussed filling the vacant customer service position as a fulltime position and a plan for filling the vacant General Manager's position. The customer service position will be posted as a part-time position for now, as budgeted. Interim GM Kerr will provide a budget update and staffing options for the Board's consideration at the October Board Meeting.

8. Correspondence There was no correspondence to discuss.

9. Adjournment and Next Meeting **Motion:** To adjourn the Regular Meeting.

Moved/Seconded by: Councillor Spicer / Councillor Andrews

MOTION CARRIED

The meeting adjourned at 4:36pm.

The next meeting will be held by video teleconference at 4pm on October 7th, 2020.

Recorded by Kevin Kerr, P.Eng., Interim General Manager

Signatures of Approval

Original Signed By:

_____ General Manager

_____ Chair