



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING - MINUTES
July 22nd, 2020**

A Regular Meeting of the Kings Transit Authority Board of Directors was held on the above date at 4:00pm via video teleconference.

1. Welcome and Roll Call

Attendance:

Board Members

Councillor Hodges, Municipality of the County of Kings; Board Chair

Councillor Donovan, Town of Wolfville; Vice Chair

Deputy Mayor Walsh, Town of Berwick

Councillor Raven, Municipality of the County of Kings (Joined at 4:34pm)

Councillor Allen, Municipality of the County of Kings (Alternate for Councillor Spicer)

Service Partners

Deputy Warden Gregory, Municipality of the District of Digby

Councillor LeBlanc, Municipality of the County of Annapolis

KTA Staff

Glen Bannon, General Manager

CAO Liaison

Erin Beaudin, CAO, Town of Wolfville

2. Approval of Agenda

Motion: To Approve the Agenda of July 22nd, 2020

Moved/Seconded by: Deputy Mayor Walsh / Councillor Donovan

MOTION CARRIED

3. Approval of Minutes

Motion: To approve the June 24th, 2020 Regular Board Meeting Minutes.

Moved/Seconded by: Councillor Donovan / Deputy Mayor Walsh

MOTION CARRIED

4. Board Chair Update Chair Hodges provided an update of the activities of the previous month.
- Motion:** No motion was made.
- Chair Update was accepted by all.
5. General Manager's Report General Manager Bannon provided an update of activities for the month of June, 2020.
- Motion:** To receive the General Manager's Report for June 2020.
- Moved/Seconded by: Deputy Mayor Walsh / Councillor Allen
- MOTION CARRIED**
6. Old Business There was no old business to discuss.
7. New Business
1. Q1 Financial Reports
- The General Manager presented the end Q1 Financial Reports for Fiscal Year 2020/21.
- Motion:** To receive the end Q1 Financial Reports for Fiscal Year 2020/21.
- Moved/Seconded by: Councillor Donovan / Councillor Allen
- MOTION CARRIED**
2. Briefing Note 005-20 – High Level Policy Audit
- The General Manager presented the results of a high level audit of policies, noting those in existence and the perceived policy void.
- The Board directed the General Manager to prepare an implementation plan and schedule for the September 9th, Regular Board Meeting.
- Motion:** To receive Briefing Note 005-20 as presented.
- Moved/Seconded by: Councillor Donovan / Deputy Mayor Walsh
- MOTION CARRIED**

8. Correspondence There was no correspondence to discuss.

9. Adjournment and
Next Meeting

Motion: To adjourn the Regular Meeting.

Moved/Seconded by: Deputy Mayor Walsh / Councillor Allen

MOTION CARRIED

The meeting adjourned at 4:58pm.

The next meeting will be held by video teleconference at 4pm on September 9th, 2020.

Recorded by Glen Bannon, General Manager

Signatures of Approval

_____ General Manager

_____ Chair