



**KINGS TRANSIT AUTHORITY  
REGULAR BOARD MEETING – AMENDED MINUTES  
February 24, 2021**

A Regular Meeting of the Kings Transit Authority Board of Directors was held on the above date at 5:00pm via Zoom

1. Welcome

Attendance:

Board Members

Councillor MacKay, Town of Wolfville; Board Chair  
Councillor Winsor, Municipality of the County of Kings  
Councillor Harding, Municipality of the County of Kings  
Councillor Misner, Municipality of the County of Kings  
Councillor Huntley, Town of Kentville  
Councillor Yorke, Town of Kentville  
Councillor Goddard, Town of Berwick

Service Partners

Councillor LeBlanc, Municipality of the County of Annapolis  
Warden Gregory, Municipality of the District of Digby

KTA Staff

Rick Ramsay, Interim General Manager  
Reanne Wadsworth, Administrator

CAO Liaison

Erin Beaudin, CAO, Town of Wolfville

2. Approval of Agenda

**Motion:** To Remove items 9C, 9D, postponing to a later date, and to move in camera for item 9B.

Moved by Councillor Misner, seconded by Councillor Huntley.  
Motion carried.

3. Approval of January 4, 2021 Regular Board Meeting Minutes

**Motion:** To Approve the January 4, 2021 Regular Board Meeting Minutes.

Moved by Councillor Goddard, seconded by Councillor Huntley.  
Motion carried.

4. Board Chair Update

Councillor MacKay thanks the board for the attendance at the orientation session and thanked staff for the preparation.

5. General Managers Report Interim General Manager Rick Ramsay provided a Report to the Board Members.
- See attached document.
6. Ridership and Revenue Report Mr. Ramsay provided two individual reports indicating the year-to-date is lower than expected ridership and fare revenue.
7. January 31, 2021 Financial Reports Mr. Ramsay provided the Income and Expense Statement, as well as, the Financial forecast to year end March 31, 2021. He was asked by Board Members to look into the special transit start up funding with the CAO's.
8. Old Business  
a. Results of Board Orientation Mr. Ramsay asked the Board Members for input on the Board Orientation as well as ideas of how to improve it for next time, things that what worked well during the Board Orientation and things that didn't work well, if any. He asked that these be sent to him directly.
9. New Business  
a. Appointment of Audit Committee Councillor Winsor nominated Councillor Huntley, which was accepted. Councillor Huntley nominated Councillor Winsor, which was accepted. All members of the Board agreed.
- b. Recruitment of General Manager **Motion:** Contract to recruit the General Manager to Gerald Walsh and Associates in the amount of \$9,500.00 plus HST.
- Moved by Councillor Winsor, seconded by Councillor Goddard. Motion carried.
- Appointment of General Manager Selection Committee On motion of Councillor Goddard seconded by Councillor Misner the Board appoint Councillor Huntley, Councillor Goddard and Councillor MacKay (Chair) as members of the CAO Search Committee to work with Gerald Walsh and Associates in the recruitment of the General Manager. Motion carried.
- It was agreed that the Interim General Manager be the resource person to the Committee.
- e. Meeting Location-Future Meetings It was agreed by all Board Members that future meetings will be held in person, socially distanced, at the County of Kings Municipal building in Coldbrook.
10. Adjournment On motion of Councillor Misner seconded by Councillor Huntley, the meeting be adjourned. Motion Carried.
- The next meeting will be held on March 24, 2021 at the County of Kings Municipal Building from 5:00pm-7:00pm.

Minutes Written and Recorded by Reanne Wadsworth,  
Administrator

\_\_\_\_\_ General Manager

\_\_\_\_\_ Chair

Signatures of Approval