



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING - MINUTES
February 26th, 2020**

A Regular Meeting of the Kings Transit Authority Board of Directors was held on the above date at 4:00pm at the Kings Transit Authority – New Minas NS.

1. Welcome and Safety Minute

Attendance:
Board Members
Councillor Hodges, Municipality of the County of Kings; Board Chair
Councillor Donovan, Town of Wolfville; Vice Chair
Deputy Mayor Walsh, Town of Berwick
Councillor Raven, Municipality of the County of Kings
Councillor Spicer, Municipality of the County of Kings
Councillor Andrew, Town of Kentville (Arrived at 4:12pm)

Service Partners
Councillor LeBlanc, Municipality of the County of Annapolis
Deputy Warden Gregory, Municipality of the District of Digby

KTA Staff
Glen Bannon, General Manager

CAO Liaison
Erin Beaudin, CAO, Town of Wolfville

Guest
Mike Livingstone, Manager of Financial Reporting, Municipality of the County of Kings
2. Approval of Agenda **Motion:** To Approve the Agenda of February 26th, 2020

(Moved/Seconded) by: Deputy Mayor Walsh / Councillor Donovan

MOTION CARRIED
3. Approval of January 22nd, 2020 Regular Board Meeting Minutes

Motion: To Approve the January 22nd, 2020 Regular Board Meeting Minutes as amended.

(Moved/Seconded) by: Councillor Donovan / Deputy Mayor Walsh

MOTION CARRIED

4. Board Chair Update Chair Hodges provided an update of the activities of the previous month.

Motion: No motion was made.

Chair Update was accepted by all.

5. General Manager's Report General Manager Bannon provided an update of activities for the month of January, 2020. Included in the update were briefings on the following subjects:

- Activities of and support received from the Valley Public Transit Riders
- Spare Parts Inventory – an update on the results of the Q3 recount
- Integration into our Fleet of Surplus Buses received from HRM

Motion: To receive the General Manager's Report for January 2020.

(Moved /Seconded) by: Deputy Mayor Walsh / Councillor Andrew

MOTION CARRIED

6. Old Business There was no Old Business to discuss.

7. New Business 1. FY 2020/21 Operating and Capital Budgets

The General Manager presented the Operating and Capital Budgets for the Owner Councils for FY 2020/21.

Motion: That the Board accept the FY 2020/21 Operating Budget for the Kings Transit Authority as presented, and recommend it to the Owner Councils for approval.

(Moved /Seconded) by: Councillor Spicer / Deputy Mayor Walsh

MOTION CARRIED (Five in Support, One Against (Councillor Raven))

Motion: That the Board accept the FY 2020/21 Capital Budget for the Kings Transit Authority as presented, and recommend it to the Owner Councils for approval.

(Moved /Seconded) by: Councillor Donovan / Deputy Mayor Walsh

MOTION CARRIED

2. Board Discussion – Discounted Rate – Youth vs Student

General Manager Bannon verbally presented a proposal to amend the fare structure as it pertains to youths and students to better align it with the Youth Summer Pass, simplify the fare structure and make the service more attractive to youths.

General Manager Bannon will formalize his proposal in a Record of Decision, to be tabled and discussed further during the March 25th Regular Board Meeting.

3. Board Discussion – Paratransit Service

Councillor Raven shared her thoughts on the potential for integrated paratransit service for Kings Transit Authority. This subject will be discussed further during the March 25th, Regular Board Meeting.

8. Correspondence

There was no correspondence to discuss.

9. Adjournment and Next Meeting

Motion: To adjourn the Regular Meeting.

(Moved/Seconded) by: Deputy Mayor Walsh / Councillor Spicer

MOTION CARRIED

The next meeting will be held on March 25th, 2020 at 4:00pm in the Board Room, KTA Office, New Minas.

Recorded by Glen Bannon, General Manager

Signatures of Approval

Original Signed By:

_____ General Manager

_____ Chair