

**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING - MINUTES
November 28th, 2018**

A regular board meeting of the Kings Transit Authority was held on the above date at 4:35pm at the Kings Transit Authority – New Minas NS.

1. Welcome
Attendance:
Board Members
Councillor Raven, Municipality of the County of Kings; Vice Chair
Councillor Donovan, Town of Wolfville
Councillor Spicer, Municipality of the County of Kings
Councillor Walsh, Town of Berwick, Alternate
Councillor Andrew, Municipality of the County of Kings, Arrived 4:45pm
Councillor Hodges, Municipality of the County of Kings
KTA Staff
Glen Bannon, General Manager
Kaileigh Smith, Customer Service Coordinator
Service Partners
Deputy Warden, Linda Gregory, Municipality of the County of Digby
Councillor LeBlanc, Municipality of the County of Annapolis

2. Approval of Agenda
Motion: To Approve the Agenda of November 28th, 2018 with Amendments.

Councillor Hodges/Councillor Walsh (Moved/Seconded)

MOTION CARRIED

Amendments:
 - Add In Camera - Contractual
 - New Business (D) Kings Transit Christmas Party Invitation
 - New Business (E) Berwick Route

3. Approval of October 24th, 2018 Regular Board Meeting Minutes
Motion: To Approve the October 24th, 2018 Regular Board Meeting Minutes.

Councillor Spicer/Councillor Walsh (Moved/Seconded)

MOTION CARRIED

4. Board Chair Update Motion: To Accept the Board Chair Update as distributed via email.

Councillor Walsh/Councillor Andrews (Moved/Seconded)

MOTION CARRIED

5. General Manager's Report Motion: To Receive the General Manager's Report

Councillor Hodges/Councillor Walsh (Moved/Seconded)

MOTION CARRIED

6. Ridership and Revenue Report Motion: To Receive the Ridership and Revenue Report

Councillor Hodges/Councillor Walsh (Moved/Seconded)

MOTION CARRIED

7. Old Business **Ratification of motion, as passed in an email poll of the Kings Transit Authority's Board of Directors November 1, 2018**

Motion: To employ Glen Bannon as the General Manager of Kings Transit Authority effective November 2, 2018, based on the terms agreed upon at the in-camera meeting of October 24th, 2018.

Councillor Hodges/Councillor Andrew (Moved/Seconded)

MOTION CARRIED

8. New Business **(A) Election of Board Chair**

Motion: To defer the Election of the Board Chair until the next meeting.

Councillor Donovan/Councillor Walsh (Moved/Seconded)

MOTION CARRIED

(B) 2018/19 Operating Budget – High Level Overview

General Manager Bannon showed a quick overview to the Board of the prospective Operating Budget for 2019/20. No motions were required.

(C) Board Discussion – The Determination of Why

A discussion took place concerning the strategic direction of the Kings Transit Authority.

(D) Kings Transit Christmas Party Invitation

There was no discussion

(E) Berwick Route

There was no discussion.

9. Correspondence No Correspondence to discuss.

10. In-Camera (Contractual) Motion: To Move In-Camera
Councillor Hodges/Councillor Andrew

MOTION CARRIED

11. Adjournment Motion: To Adjourn the Meeting.
Councillor Hodges/Councillor Andrew (Moved/Seconded)



MOTION CARRIED

Meeting Adjourned at 6:25pm

12. Next Meeting The next meeting will be held on January 23rd, 2018 at 5:00pm
in the Board Room, KTA Office, New Minas

Recorded by Kaileigh Smith, Customer Service Coordinator

Signatures of Approval


_____ General Manager

_____ Chair

