

**KINGS TRANSIT AUTHORITY  
REGULAR BOARD MEETING-MINUTES  
May 13, 2010**

The regular board meeting of Kings Transit Authority was held on the above date at 5:00 p.m. at the Town of Kentville council chambers.

**PRESENT**

Chairman Mark Pearl, Kentville  
Vice Chairman: William Zimmerman, Wolfville

**Councillors**

Anna Ashton-Morton, Berwick  
Basil Hall, Kings County  
Janet Newton, Kings County  
Randy Matheson, West Hants  
Robbie Zwicker, Hantsport

**Staff**

General Manager Ron Mullins  
Operations Manager, Dave Burleton

**Other**

CAO Keith Robicheau, Kentville  
CAO Brenda Orchard, Annapolis

**ABSENT**

Chris Parker, Kings County  
Randall Amero, Digby County  
Ron Trimper, Annapolis

**2. APPROVAL OF AGENDA**

Councillor Newton asked if Bus shelters could be discussed.

ON MOTION OF COUNCILLORS ZIMMERMAN AND MORTON FOR  
APPROVAL OF AGENDA

**MOTION CARRIED**

### **3. APPROVAL OF MINUTES**

MOVED BY COUNCILLORS MOROTON AND NEWTON TO APPROVE THE MINUTES OF MAY 13 AS CIRCULATED  
**MOTION CARRIED**

### **4. GENERAL MANAGER'S REPORT**

#### **Bus Shelters**

Atcom is in favour of locating a shelter in Greenwood where requested. It's a matter of logistics in contacting the property owner, Kings County planning, etc..

The other location being requested is at the hospital in Kentville. Manager Mullins will schedule another meeting with hospital representatives and councilor Hall.

Vice-Chair Zimmerman asked if Atcom could give a written quote on installing and maintaining additional bus shelters where Wolfville is interested in installing more shelters and it would make sense to make that request through Kings Transit.

#### **Acadian Lines Agent Relationship**

Manager Mullins is review the agency agreement. We have received 15% commission since 1999 and Acadian Lines is not willing to pay more. Manager Mullins is initially reviewing the weekend hours and looking to cut these hours out.

**Garage Location** Both the general manager and the chair have received complaints about the possibility of locating the garage near Justice Way. Due to the size of our garage the intent is to now locate the garage where the public works storage garage is sited (possibly tearing this down and incorporating their storage space in our facility) by the police station.

**NS TRIP:** We have received the initial draft report from HDR.

**RFP's:** We have three RFP's currently issued for radios, fare-boxes and project management for the new garage facility with various closing dates over the next couple of weeks.

**Outstanding action items:** We have to apply to the URB for amending our rates for students.

Vice-Chairman Zimmerman asked if he could get involved with the U-Pass issue. The board agreed to allow Vice-Chairman Zimmerman to collaborate with the general manager in moving this issue forward.

MOVED BY COUNCILLORS BY NEWTON AND ZIMMERMAN TO ACCEPT THE GENERAL MANAGER'S REPORT AS PRESENTED  
**MOTION CARRIED**

#### **5. ANNAPOLIS & DIGBY UPDATE: FEDERAL FUNDS and 7(a)**

MOVED BY COUNCILLORS BY NEWTON AND HALL TO ACCEPT THE LETTER FROM ANNAPOLIS COUNTY DATED APRIL 29, 2010  
**MOTION CARRIED:**

Kings Transit will acknowledge back to Annapolis receipt of their letter.

Digby has asked for a business case analysis on the new garage facility as well as the rationale for not using local garage shops for bus repairs. Like all municipal units, they are concerned with rising costs.

#### **6. GARAGE FACILITY UPDATE**

It was suggested through the RFP that a building subcommittee be struck to review the project management proposals. The chair asked for a county representative given the importance of this issue. Councilor Newton and Vice-Chairman Zimmerman were suggested as representatives.

MOVED BY COUNCILLORS BY HALL AND MORTON TO RECOMMEND COUNCILOR NEWTON AND VICE-CHAIRMAN ZIMMERMAN TO THE BUILDING SUB-COMMITTEE  
**MOTION CARRIED**

#### **7. CORRESPONDENCE**

7.b The Village of Port Williams is asking what it would cost to include them as part of the Kings Transit run. The board debated what would be needed to include Port Williams and maybe an express run with Wolfville to Kentville. It was suggested by the general manager to meet with the village.

MOVED BY COUNCILLOR HALL AND VICE-CHAIRMAN ZIMMERMAN TO ACCEPT THE LETTER FROM CHAIRMAN LEWIS BENEDICT OF THE VILLAGE OF PORT WILLAMS  
**MOTION CARRIED**

**8. NEW BUSINESS**

No new business.

**NEXT MEETING DATE**

Tentatively scheduled for June 17, 2010

**ADJOURNMENT**

MOVED BY COUNCILLORS BY ZIMMERMAN AND HALL TO ADJOURN THE MEETING

**MOTION CARRIED**

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**CHAIRMAN**

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**SECRETARY**