



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING-MINUTES
January 11, 2017**

The regular board meeting of Kings Transit Authority was held on the above date at 5:30 pm at Kings Transit Authority – New Minas.

PRESENT

Board Chair, Mercedes Brian, Town of Wolfville
Vice Chair, Anna Morton, Town of Berwick
Pauline Raven, Municipality of Kings County
Jim Winsor, Municipality of Kings County, Alternate
Paul Spicer, Municipality of Kings County
Meg Hodges, Municipality of Kings County
John Andrew, Town of Kentville
Ty Walsh, Town of Berwick
Kim McKeough, Finance Director, Town of Berwick
Sandra Snow, Mayor, Town of Kentville
Mark Phillips, CAO, Town of Kentville
Don Regan, CAO, Town of Berwick (Arrived at 5:29 p.m.)

KTA STAFF

Stephen Foster, General Manager
Tanya Morrison, Office Coordinator
Toby Walker, Technician

1. CALL TO ORDER

Vice Chair Anna Morton called the meeting to order at 5:15 p.m. Board Chair Mercedes Brian entered the room after the meeting was called to order and assumed responsibility as chair of the meeting.

Introductions were made around the room to welcome new board members to everyone present.

2. APPROVAL OF AGENDA

One item agenda: Budget approval for 2017/2018

Proposed operating budget of \$1,617,498. Total municipal contributions for operating of \$731,774 and capital contribution of \$80,000.

Noted changes in the 2017/2018 budget:

The addition of the Hants Border route has added an increase of \$79,031 or 10.8% to the operating costs over the previous budget. This forecasted increase was expressed in the previous year's budget when being presented to council.

The addition of Wi-Fi on the buses will have an additional operating cost of \$4,380 added to the communications portion of the budget.

Cost of living index of 1.4% has been added to the employee wages.

Fuel cost will remain unchanged at .82 cents/litre. There was discussion around whether or not the carbon tax would affect the cost of fuel for the Authority. A definitive answer was not reached. More information will need to be researched.

Repairs and maintenance has been reduced by \$13,000 due to one of the older GMC buses being retired.

Board members wish to have extra funds allocated to advertising for core promotions. Members would like to promote Kings Transit by means of increasing awareness of the benefits of taking the bus by installing a half wrap on one of the core buses. The total estimated cost of a half wrap is \$6000.

MOVED AND SECONDED TO ADOPT THE PROPOSED BUDGET FOR 2017/2018 TO SHOW \$7400 INSTEAD OF \$1400 UNDER THE "ADVERTISING" LINE.

MOTION CARRIED

ADJOURNMENT

Meeting adjourned at 6:19 p.m.

MOVED AND SECONDED TO ADJOURN

MOTION CARRIED

NEXT MEETING DATE

Next meeting will be held January 25, 2017 at 5:30 pm

CHAIRPERSON

SECRETARY