



KINGS TRANSIT AUTHORITY REGULAR BOARD MEETING-MINUTES September 5, 2012

The regular board meeting of Kings Transit Authority was held on the above date at 4:45 pm at Kings Transit Authority – New Minas.

PRESENT

Chairman; Mark Pearl, Kentville
Vice Chairman; Bill Zimmerman, Wolfville

Councillors

Patricia Bishop, Kings County
Basil Hall, Kings County
Dale Lloyd, Kings County
Anna Ashford-Morton, Berwick **Arrived at 4:55 pm**

Office Staff

Ron Mullins, General Manager
Dave Burleton, Operations Manager
Steve Foster, Driver's HR Manager
Darlene Brownell, Office Manager

Special Guests

Richard Spencer, Audit Committee Member

Call to Order

THE MEETING WAS CALLED TO ORDER AT 4:48 PM.

MOTION CARRIED

INTRODUCTION TO RICHARD SPENCER

Chairman Pearl introduced Mr. Spencer to the board as the new audit committee member and gave a brief history and role as committee member.

APPROVAL OF AGENDA

ON MOTION OF COUNCILORS HALL AND LLOYD THE MOTION TO APPROVE THE AGENDA WAS ACCEPTED.

MOTION CARRIED

APPROVAL OF MINUTES

Chairman Pearl gave an update on the Fuel Reserve.

ON MOTION OF COUNCILOR HALL AND VICE CHAIRMAN ZIMMERMAN THE MOTION TO APPROVE THE JULY 18, 2012 MINUTES WAS ACCEPTED.

MOTION CARRIED

GENERAL MANAGER'S REPORT

Fuel – Fuel continues to decrease. Now at .8735 per litre.

Councilor Morton arrives at 4:55 pm.

The new Kentville shelter should be completed sometime in the fall.

RFP for Bus Advertising closes on September 17, 2012.

Councilor Morton will arrange a meeting with Berwick to address the delay in the new Fuel Reserve.

ON MOTION OF COUNCILOR BISHOP AND VICE CHAIRMAN ZIMMERMAN THE MOTION TO ACCEPT THE GENERAL MANAGER'S REPORT WAS ACCEPTED AS PRESENTED.

MOTION CARRIED

OPERATION'S MANAGER REPORT

Operation's Manager Burleton presented and read his report. A discussion on video cameras requires a quote to be presented due to some property damage.

ON MOTION OF COUNCILORS BISHOP AND LLOYD THE MOTION TO ACCEPT THE OPERATION'S MANAGER'S REPORT WAS ACCEPTED AS PRESENTED.

MOTION CARRIED

DRIVER'S HR MANAGER'S REPORT

Driver's HR Manager Foster gave an update on the purchase of a defibulator. The person in charge is on vacation at the time.

ON MOTION OF COUNCILORS LLOYD AND MORTON THE MOTION TO ACCEPT THE DRIVER'S HR MANAGER'S REPORT WAS ACCEPTED AS PRESENTED.

MOTION CARRIED

RIDERSHIP/REVENUE REPORTS

Core Service – As of the present, there is small deficit of \$2460.00 being four months into the year. Ridership has a 6 % increase while the revenue has a 10 % decrease.

ON MOTION OF COUNCILORS LLOYD AND MORTON THE MOTION TO ACCEPT RIDERSHIP AND REVENUE REPORTS WERE ACCEPTED AS PRESENTED.

MOTION CARRIED

ANNAPOLIS COUNTY UPDATE

A long term agreement has been finalized and just waiting on the towns within Annapolis County to finalize their agreements.

Municipality of Digby will see a cost associated with bus rentals with the new agreement.

There is a hearing date set for October regarding the Annapolis County legal issues.

July – March 31 budget does not reflect revenue from Annapolis County in the KT budget. There will be a later discussion to direct the revenue.

STUDENT U-PASS PROPOSAL

The board discussed the proposal in detail to get ready for presentation to Acadia. The Belcher Street bus route does not reflect the correct timings that were originally proposed. The board proposes to present the proposal at a \$125.00 per student rate on a 2 year term.

ON MOTION OF COUNCILORS BISHOP AND MORTON THE MOTION TO ACCEPT AND APPROVE THE U-PASS PROPOSAL WAS ACCEPTED AS PRESENTED.

MOTION CARRIED

NEXT MEETING DATE

Next meeting will be held October 17, 2012

ADJOURNMENT

Meeting was adjourned by Councilors Lloyd and Hall at 7:05 pm.

CHAIRMAN

SECRETARY