



KINGS TRANSIT AUTHORITY REGULAR BOARD MEETING-MINUTES October 22, 2014

The regular board meeting of Kings Transit Authority was held on the above date at 5:00 pm at Kings Transit Authority – New Minas.

PRESENT

Chair, Patricia Bishop, Municipality of Kings County
Mark Pearl, Town of Kentville
Emma Van Rooyen, Municipality of Kings County
Mercedes Brian, Town of Wolfville
Bob Best, Municipality of Kings County (arrives at 5:17 pm)
Diane Leblanc, Municipality of Annapolis County
Linda Gregory, Warden, Municipality of Digby County
Anna Ashton-Morton, Town of Berwick
Scott Geddes, Town of Windsor
Tom Brown, West Hants Representative

KTA STAFF

Stephen Foster, General Manager
Darlene Brownell, Office Manager

ABSENCE WITH REGRETS

Rob Frederick, Town of Hantsport

1. Call to Order

Chairperson Bishop called the meeting to order at 5:02 p.m.

2. APPROVAL OF AGENDA

Addition of the following items to the agenda:

- 3) Check In
- 9d) Transit Strategy
- 11) In Camera- Mentoring Update & Audit Information

MOVED BY COUNCILLORS PEARL AND BRIAN TO APPROVE THE AGENDA WITH ADDITIONS. MOTION CARRIED.

CHECK IN

The board stood and had a moment of silence for the loss of a fallen soldier and the events underway in Ottawa.

Each board member had an opportunity to express and share their stories with other board members during check in.

3. APPROVAL OF MINUTES: September 24, 2014

Corrections to Attendance:

Absence with regrets: Councillors Brian, VanRooyen and Vice Chair Morton.

MOVED BY VICE CHAIR MORTON AND COUNCILOR VAN ROOYEN TO APPROVE THE MINUTES OF SEPTEMBER 24, 2014 AS CIRCULATED.

MOTION CARRIED

4. ACTING GENERAL MANAGER'S REPORT

Hants County proposed to have a bus ad applied to the Hants County bus reflecting the Hants County changes coming in effect.

ON MOTION OF VICE CHAIR MORTON AND COUNCILOR PEARL TO RECEIVE THE ACTING GENERAL MANGER'S REPORT. MOTION WAS ACCEPTED.

MOTION CARRIED

5. RIDERSHIP/ REVENUE REPORTS

Mr. Stephen Foster presented the Revenue and Ridership Report to members of the board.

ON MOTION OF COUNCILLORS BEST AND BRIAN TO ACCEPT THE RIDERSHIP/REVENUE REPORTS FOR THE CORE AS CIRCULATED MOTION WAS ACCEPTED.

ON MOTION OF VICE CHAIR MORTON AND COUNCILOR VAN ROOYEN TO ACCEPT THE RIDERSHIP/REVENUE REPORTS FOR WEST HANTS AS CIRCULATED MOTION WAS ACCEPTED.

MOTION CARRIED

6. FINANCIAL REPORTS

A request to have the \$30,000.00 Hants County capital reserve separated monthly from the bus lease rental to show proper accumulations was put forward.

ON MOTION OF COUNCILLORS BRIAN AND HIRTLE THE MOTION TO RECIEVE THE FINANCIAL REPORTS WAS ACCEPTED

MOTION CARRIED

7. BOARD CHAIR UPDATE

No report from the Chair.

8. OCCUPATIONAL HEALTH & SAFETY UPDATE

ON MOTION OF COUNCILLORS BRIAN AND PEARL TO ACCEPT THE OCCUPATIONAL HEALTH & SAFETY REPORT MOTION WAS ACCEPTED

MOTION CARRIED

9. NEW BUSINESS

a. Provincial funds

Motion made by councilor Pearl to give direction to General Manager Foster to implement the Provincial funds of \$375,000.00 as presented.

Councilor Geddes departs

b. Radio System

General Manager Foster informed the board that the current radio system needs a new software upgrade which will cost \$5300.00.

ON MOTION OF COUNCILLORS BEST AND BRIAN TO MOVE THE MOTION TO PURCHASE THE RADIO SYSTEM UPGRADE AS PRESENTED.

MOTION CARRIED

c. Surveillance Policy

ON MOTION OF COUNCILLORS BRIAN AND PEARL TO ACCEPT THE SURVELLIANCE POLICY AS CIRCULATED.

MOTION CARRIED

d. Transit Strategy

This will be carried over and added to the agenda for November 2014 board meeting for discussion.

10. CORRESPONDENCE

General Manager Foster requested permission to put in a proposal for the CUTA winter conference being held in February. Board gives General Manager direction to continue with the proposal with no cost associated with Kings Transit.

11. IN CAMERA

Motion from Councilor Pearl to move in camera at 6:45 pm.

NEXT MEETING DATE

Next meeting will be held November 26, 2014 at 5:00 pm

ADJOURNMENT

CHAIRPERSON

SECRETARY