

**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING
January 20, 2009**

The regular board meeting of Kings Transit Authority was held on the above date at 4:30 p.m. at the Town of Kentville council chambers.

PRESENT

Chairman Mark Pearl, Vice Chairman Bill Zimmerman and Councilors Basil Hall, Anna Morton, Diana Brothers (for Janet Newton), Chris Parker, Councilor Randy Matheson West Hants Representative, Councilor Ron Trimper Annapolis Representative, Randall Amero, Digby County Representative, Liz Galbraith, Town of Windsor Representative, Manager Ron Mullins, Operations Manager Dave Burleton and Recording Secretary Darlene Brownell.

ABSENT

Councilor Janet Newton

APPROVAL OF AGENDA

With there being one new item added to the agenda, the agenda was approved.

Meeting Times

Chairman Pearl presented a concern presented from Councilor Newton regarding the time and date of the monthly meetings. Councilor Parker noted that the current meeting times was not corresponding with his schedule, as well as Councilor Newton's and asked if the times could possible be changed. Manager Mullins will poll the councilors on their preference between every third Tuesday or Wednesday as well as availability for the council room and let the councilors know for the next meeting with the majority deciding. Every second Tuesday was debated but it was decided that given this was too close to previous month end it was not feasible.

ON MOTION OF VICE PRESIDENT ZIMMERMAN AND COUNCILOR PARKER THE MOTION FOR APPROVAL OF AGENDA WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

APPROVAL OF MINUTES

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON MOTION FOR APPROVAL OF THE MINUTES FOR NOVEMBER 18, 2008 WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

FINANCIAL AND RIDERSHIP REPORTS

Manager Mullins stated that the ridership was decreased mostly to due with the elimination of transfers. Vice Chairman Zimmerman would like to see the figures showing the number of transfers eliminated. The board would like to see the spreadsheet for ridership/revenue amounts changed to calendar year verses fiscal year.

GENERAL MANAGER'S REPORT

The board would like to see different ways to cut some advertising costs. Manager Mullins will look at different options including running advertisements through the Towns and Municipalities newsletters.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON MOTION FOR APPROVAL OF THE FINANCIAL AND RIDERSHIP REPORTS AND GENERAL MANAGER'S REPORT WERE ACCEPTED AS PRESENTED. **MOTION CARRIED**

NEW GARAGE/OFFICE FACILITIES

Councilor Parker noted that Kings County wanted to wait on any approval for a new garage/office facility for Kings Transit given the county was considering the following: selling the Municipal complex to the Department of Justice (expansion), Library, the construction of a new municipal building and Kings Transit could possibly be part of that facility.

Manager Mullins stated we didn't have the luxury of time where our lease is running out (October 2009). It was asked what timeframe (2-5 years) this would be considered and Councilor Parker thought in the immediate future that this would be looked at given Justice wanted this sooner.

Councilor Zimmerman noted that this issue has been on Kings Transit's agenda for a number of years now. Deputy Warden Brothers stated that Kings County has been aware of this for the past year.

Chairman Pearl stated he had CAO Robicheau conduct a study ranking six locations with Justice Way being number 1 and River Street being number 2.

Councilor Parker is stating that the County is just asking for more time to consider its options. The board discussed the possibility of using a temporary structure until we work out all the details.

It was agreed to defer the decision to formally ask Kings County for now and to be brought back to the next meeting.

NEW BUSINESS

Kings Para Transit:

Chairwoman Naomi Blanchard attended the meeting and spoke to the board regarding opportunities for collaboration with Kings Transit.

Deputy Warden Brothers stated we need to leave the door open for Kings Para (sharing office space for example). Councilor Zimmerman stated we need to look at an integrated transit plan through the province. He noted that a Sustainable transportation task force created to put into place a sustainable transportation plan for the province by 2010. Councilor Zimmerman could see where we could be operating a Para Transit unit if we had the proper funding from the province.

Blanchard was amazed to hear and see the amount of overlap that Kings Para has with Kings Transit when dealing with the same issues. She can see different possibilities for collaboration such as office space and maintenance.

DRAFT 2009/10 BUDGET

Manager Mullins presented budget with projected results first with small surplus. He explained the budget increase of approximately \$50,000 due to Repairs and Maintenance (R&M), Workers Compensation. R&M is so hard to predict when looking at brakes for example. A repair reserve was discussed. At some point we need to look at how we even out the fluctuations of R&M by funding a reserve. Manager Mullins stated that there is no service increase with this budget. Its status quo..

NEXT MEETING DATE

Next board meeting to be February 17, 2009 at 4:30 pm. and held at Town of Kentville Chambers subject to confirmation of board poll.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED
AT 6:55 PM.

CHAIRMAN

SECRETARY