



**KINGS TRANSIT AUTHORITY  
REGULAR BOARD MEETING-MINUTES  
January 25, 2012**

The regular board meeting of Kings Transit Authority was held on the above date at 4:30 pm at Kings Transit Authority – New Minas.

**PRESENT**

Chairman; Mark Pearl, Kentville  
Vice Chairman; Bill Zimmerman, Wolfville

**Councilors**

Dale Lloyd, Kings County  
Patricia Bishop, Kings County  
Anna Ashford-Morton, Berwick

Ron Trimper, Annapolis County  
Don Regan, Berwick Electric Commission/Acting CAO  
Faye Brown, Kings Point to Point

Ron Mullins, General Manager  
Dave Burleton, Operations Manager  
Stephen Foster, Driver's HR Manager  
Darlene Brownell, Office Manager

Basil Hall, Kings County to be expected at 5:30 pm.

**ABSENT**

Randall Amero, Digby County  
Tom Brown, West Hants

**Call to Order**

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON  
THE MOTION TO CALL THE MEETING TO ORDER AT 4:38 PM WAS  
ACCEPTED.

## **MOTION CARRIED**

### **APPROVAL OF AGENDA**

Item 9 (c) was moved to 3 (a) and Kings Point to Point was added under New Business.

### **APPROVAL OF MINUTES**

A correction to the date of last month's meetings should have read that the meeting was held on December 14, 2011.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON THE MOTION TO APPROVE THE MINUTES WAS ACCEPTED.

## **MOTION CARRIED**

### **3 A – ANNAPOLIS COUNTY LETTER**

A letter was received from Annapolis County given six months notice to terminate service from Kings Transit. The letter was dated for January 18, 2012. A second letter received from Annapolis County that indicates that Ron Trimper has been appointed Councilor.

Councilor Trimper was present and spoke on behalf of the termination letter and answered any questions brought to the table.

### **GENERAL MANAGER'S REPORT**

Bus Shelters – There was nothing new to report on the bus shelters. A request to look at removing this item from the report was mentioned.

Digby County – The NS Utility and Review Board has approved the application to service the downtown Digby area. A start date will commence in the next couple of weeks. A new service agreement for the County of Digby is still in the process.

Fuel – Fuel has decreased for December 2011 but this year's budget will see a 5 % increase.

HST Audit – An HST Audit was performed on Kings Transit Authority which showed that all documentation was being filed properly. There was an issue regarding the HST on the purchase of the new facility found which will result in a payment of approximately \$ 30, 000.00.

U-Passes – No more action has been taken on this topic but suggestions made that maybe some summer students could conduct a study.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR LLOYD THE MOTION TO ACCEPT THE GENERAL MANAGER'S REPORT WAS ACCEPTED AS PRESENTED.

### **MOTION CARRIED**

**Councilor Hall arrived at 5:35 pm.**

### **OPERATION'S MANAGER REPORT**

### **DRIVER'S HR MANAGER'S REPORT**

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON THE MOTION TO ACCEPT THE OPERATION'S MANAGER AND DRIVER'S HR MANAGER'S REPORTS WERE ACCEPTED AS PRESENTED.

### **MOTION CARRIED**

### **RIDERSHIP/REVENUE REPORTS**

Annapolis East – Ridership increased by 13 % from last year and revenue also increased by 6 %.

Annapolis West – Ridership decreased by 5 % from last year and revenue also decreased by 9 %.

Digby County – Ridership increased by 2 % from last year and revenue decreased by 16 %. This was due to a free two week service offered in December 2011.

Hants County – Ridership increased by 13 % and revenue also increased by 12 %. This service continues to grow monthly.

Core Service – Ridership increased by 2 % while the revenue stayed flat.

Councilor Hall would like to see a more in depth report on the garage facility alone to compare revenue generated with expenses.

Vice Chairman Zimmerman would like to see an amortization report on the building and buses be generated.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR HALL THE MOTION TO ACCEPT RIDERSHIP AND REVENUE REPORTS WERE ACCEPTED AS PRESENTED.

**MOTION CARRIED**

**2012/2013 BUDGET PRESENTATION**

Councilor Hall suggests that with the heavy budget last year and changes to the upcoming service that the budget just coast this year. Censes from the table agree and not add any further burden to the budget this year.

General Manager Mullins was asked to revamp the budget and bring back to the table on February 8, 2012 at 1:00 pm.

**IN CAMERA**

**NEXT MEETING DATE**

There was no discussion on the next board meeting date.

**ADJOURNMENT**

There was no adjournment for this meeting.

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**CHAIRMAN**

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**SECRETARY**