



KINGS TRANSIT AUTHORITY SPECIAL CAPITAL BUDGET/RFP MEETING-MINUTES FEBRUARY 15, 2017

The special budget meeting of Kings Transit Authority was held on the above date at 7:30 Am at Kings Transit Authority – New Minas.

PRESENT

Board Chair, Pauline Raven, Kings County
Vice Chair, Mercedes Brian, Town of Wolfville (Via Speaker Phone)
Paul Spicer, Kings County
Meg Hodges, Kings County
John Andrew, Town of Kentville
Ty Walsh, Town of Berwick (Alternate)
Stephen Foster, General Manger
Tanya Morrison, Office Coordinator

DISCUSSION RE: CAPITAL BUDGET

Board members from the core met to discuss upcoming capital purchases through the Authority.

Kings Transit has successfully applied for \$582,750 in federal infrastructure funds. Mr. Foster has reassessed the 2016/2017 capital spending budget and has recommendations to better reflect the financial ability of the Authority to complete the projects.

Mr. Foster recommends cancelling the refurbishment of the final New Flyer bus. This will save KT \$150,000. The Authority would need to purchase the remaining inventory that is being held in Arnprior for the refurb. This would have a cost of \$5,500 to the Authority resulting in a net savings of \$144,500.

The purchase of a new service van is necessary at \$30,000 and this purchase will be made before year end. Mr. Foster will be putting out an RFP.

KT was awarded a Grant to complete an accessible curb out front of the building, total cost to KT is \$10,000.

The three remaining capital costs for 2016/2017 are:

\$30,000 Fibre Connection
\$10,000 Curbing
\$30,000 Service Van

The capital spending plan for 2017/2018 is \$1,285,750 with a shortfall of approx. \$167,250 to the Authority. With the recommendations by Mr. Foster for the reduction in capital spending for 2016/2017 this would cover the amount.

There is concern that if the Province of NS does not issue the provincial funds of \$375,000, the Authority will have a shortfall of \$378,686. This money would need to be funded by the core partners. Board members suggest calling the finance directors to give a “heads up” over a potential funding request from the Authority.

Capital Spending for 2017/2018

\$30,000 Van
\$1,000,000 Bus Replacements
\$200,000 On Board Technology
\$25,000 Camera Upgrades
\$30,000 Bus Shelters

MOVED AND SECONDED TO SET THE 2017/2018 CAPITAL PLAN AT \$1,285,000.

On budget the words “Digby & Annapolis” to be removed and the words “Bus Shelters” will remain on the budget line for shelters.

MOTION CARRIED

RFP BUSES

Mr. Foster has reviewed the RFP’s that were submitted. Three bids were received:

New Flyer: \$435,027 for a 24 passenger bus
VicinityBus: \$394,372 for a 24 passenger bus
El Dorado: \$441,900 for a 32 passenger bus.

Mr. Foster recommends that the Authority accept the RFP from El Dorado as it best suits the needs of the Authority. It not only has the highest passenger capacity but is a heavy duty chassis and a bus that our technicians are already familiar with and stock inventory for. El Dorado was also the only bus

manufacturer that offered a discount when purchasing two units. This saving equates to \$11,927.

In the price of the bus it also includes a factory visit for two people (Mr. Foster and one Technician), originally there were two visits but Mr. Foster felt that one visit was sufficient. This change also gives an additional \$3,500 in savings on the cost of the purchase.

Board members would like Mr. Foster to contact Crestline to see if there are any other options available to the Authority such as discounts on buses that may have been ordered but cancelled.

MOVED AND SECONDED TO APPROVE RECOMMENDATION FOR 2 EL-DORADO BUSES AT A COST OF NO MORE THAN \$991,117.15.

MOTION CARRIED

CHAIRMAN

SECRETARY