

**KINGS TRANSIT AUTHORITY  
REGULAR BOARD MEETING  
April 14, 2009**

The regular board meeting of Kings Transit Authority was held on the above date at 4:00 p.m. at the Town of Kentville council chambers.

**PRESENT**

Chairman Mark Pearl, Kentville  
Vice Chairman Bill Zimmerman, Wolfville

Councilors  
Anna Morton, Berwick  
Chris Parker, Kings County  
Basil Hall, Kings County  
Janet Newton, Kings County  
Randy Matheson West Hants Representative  
Randall Amero Digby County Representative  
Robbie Zwicker, Hantsport Councilor

Manager Ron Mullins,  
Operations Manager Dave Burleton  
Recording Secretary Darlene Brownell  
CAO Roy Brideau, Wolfville

**APPROVAL OF AGENDA**

With there being one new item added to the agenda.

C Communication Review

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON  
THE MOTION FOR APPROVAL OF AGENDA WAS ACCEPTED AS  
PRESENTED. MOTION CARRIED

**APPROVAL OF MINUTES**

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR PARKER  
THE MOTION FOR APPROVAL OF MINUTES FOR MARCH 10, 2009 WERE  
ACCEPTED AS PRESENTED. MOTION CARRIED

## **DEDICATION TO JOHN FULLER**

Chairman Pearl took the time to make a dedication to the late John Fuller, who has set on the Kings Transit Board and has been a friend to all.

## **FINANCIALS/RIDERSHIP/REVENUE REPORTS**

It was noted that Ridership in the Core of Kings Transit is still decreasing and is attributed to the elimination of the transfer point, fare increases, fuel price decreases, etc. The board will continue to watch the ridership numbers.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON THE MOTION FOR APPROVAL OF FINANCIALS AND RIDERSHIP/REVENUE REPORTS WERE ACCEPTED AS PRESENTED. MOTION CARRIED

## **GENERAL MANAGERS REPORT**

Fuel Tender – Manager Mullins noted that this is still outstanding.

Garage Facility – Manager Mullins will seek to extend the lease for our current facility for 1 year at Perry Rand's. A business plan has been asked for on the need for a new garage facility.

**Moved by Councillor Zimmerman and seconded by Councillor Hall to extend our lease with Perry Rand for one year with negotiated terms at the discretion of the general manager.**

**MOTION CARRIED**

GPS Project – This item has been deferred to the following year.

Michelin – Manager Mullins will meet with Michelin on April 15, 2009 where a decision will be made regarding the express run.

ON MOTION OF COUNCILORS HALL AND NEWTON THE MOTION TO ACCEPT THE GENERAL MANAGER'S REPORT WAS ACCEPTED AS PRESENTED. MOTION CARRIED

## **OPERATION'S MANAGER REPORT**

Dave Burleton presented recommendations to the board on a cost saving plan for the new garage facility.

ON MOTION OF COUNCILORS MORTON AND HALL THE MOTION FOR ACCETANCE OF DAVE BURLETON'S PRESENTATION WAS ACCEPTED AS PRESENTED. MOTION CARRIED

## **BUSINESS PLAN-New Garage Facility**

Councilor Parker asked the board to look at different options other than a new garage facility. He suggested that looking at a lease agreement with Perry Rand to share the wash bay and the mechanics bay and possibly share staff.

The board has stated that they are looking for closure to this issue of the new garage/office facility that has been on the agenda for 5 years. It has been agreed that KT will hire a consultant to do a business plan and seek support from the government that will supply a completed document to the board within 6 months. A final decision will be made by the board within 8 months regarding the new garage/office facility.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON  
THE MOTION WAS MOVED FOR A BUSINESS PLAN.

## **BUDGET**

Manager Mullins presented the budget to the board showing a 3% increase over last year with a 5% increase to the municipal contributions.

ON MOTION OF COUNCILOR NEWTON AND VICE CHAIRMAN ZIMMERMAN  
THE MOTION TO ACCEPT THE BUDGET WAS ACCEPTED AS PRESENTED.  
MOTION CARRIED

## **CORRESPONDENCE**

Rural Transit Funding (Nova Scotia) – Manager Mullins was asked to send out a letter to the province stating the board's position that funds should be directed to existing transit services and those municipalities implementing transit.

ON MOTION OF COUNCILORS PARKER AND HALL THE MOTION TO WRITE  
A LETTER TO THE PROVINCE WAS MOVED.

The board recommended copying this letter to the other transit systems.

West Hants Letter - Councilor Randy Matheson noted to the board that a letter has been issued to Kings Transit for an extension to June 30, 2009 for confirmation regarding a commitment on the Hants County service. The board has deferred this item to the next meeting to allow the arrival of the letter sent from West Hants. The board has asked Manager Mullins to formulate a cost sharing formula on the Hants County service to present at the next meeting.

Fax from Bob Ritchie – The fax was presented to the board.

ON MOTION OF VICE PRESIDENT ZIMMERMAN AND COUNCILOR HALL THE MOTION FOR ACCEPTANCE OF THE RITCHIE LETTER WAS ACCEPTED AS PRESENTED. MOTION CARRIED

GPS Systems – This item was deferred to next year’s budget as the monthly usage charges was not allowed for in this year’s budget.

ON MOTION OF COUNCILORS PARKER AND NEWTON THE MOTION TO MOVE THE GPS SYSTEM TO NEXT YEAR’S BUDGET WAS ACCEPTED AS PRESENTED. MOTION CARRIED

Communication Review – It was agreed that all board members were receiving proper documents. The board was addressed that there is still problems with the meeting dates and times. The meeting date for June will be addressed at the next meeting.

GM Annual Performance Review – It was agreed that the Chairman and Vice Chairman will meet with the board and CAO’s then bring a report back to the board for the next meeting where there will be an in camera.

**NEXT MEETING DATE**

Next board meeting to be May 12, 2009 at 4:00 pm. and held at Town of Kentville Chambers.

**ADJOURNMENT**

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 6:45 PM. BY COUNCILOR PARKER AND VICE CHAIRMAN ZIMMERMAN.

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**CHAIRMAN**

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**SECRETARY**