

**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING-MINUTES
February 22, 2012**

The regular board meeting of Kings Transit Authority was held on the above date at 4:30 p.m. at Kings Transit Authority – New Minas

PRESENT

Vice Chairman: William Zimmerman, Wolfville

Councilors

Anna Ashton-Morton, Berwick
Basil Hall, County of Kings
Dale Lloyd, County of Kings
Patricia Bishop, County of Kings
Tony Bentley, Kentville

KTA STAFF

Ron Mullins, General Manager
Ingrid Mooy, Office Clerk

SPECIAL GUESTS

Thomas MacEwan, KTA Solicitor
Don Regan, CAO Berwick
Kim Durling, Manager of Finance, Kings County

ABSENT

Chairman: Mark Pearl, Kentville

2. APPROVAL OF AGENDA

ON MOTION OF COUNCILORS LLOYD & HALL FOR APPROVAL OF AGENDA
MOTION CARRIED

3. IN – CAMERA: Legal Issue

4. APPROVAL OF MINUTES

MOVED BY COUNCILORS BISHOP& BENTLEY TO APPROVE THE MINUTES OF JANUARY 25, 2012 AS CIRCULATED.

MOVED BY COUNCILORS BISHOP& LLOYD TO APPROVE THE MINUTES OF FEBRUARY 8, 2012 AS CIRCULATED.

MOTIONS CARRIED

5. GENERAL MANAGER'S REPORT

Bus Shelters

Kentville Hospital: The pad has been poured and waiting for the Shelter to be installed.

Greenwood: The installation will be completed based on the weather. The pad is current in place.

Kentville Train Station: Currently under discussion as to whether or not this will remain a bus stop should the Visitor Information Center occupy this building.

Digby County

Kings Transit is now servicing the downtown area of Digby with stops at the Captain's Cabin and Dockside Inn.

Fuel Costs

Average price for January has increased to \$0.988/liter from \$0.946 in December. A 5% increase is being included in the budget for next year.

Manager Mullins confirmed that fuel consumption has increased in West Hants because of the increase in Riders for that area. As ridership increases the need for larger buses to service this area will be necessary thus an increase in fuel.

Repairs and Maintenance: Service Partners

This was reviewed under Ridership & Revenue.

Miscellaneous

Councilor Bishop asked on behalf of the Warden if repairs and maintenance for County Vehicles could be completed here at Kings Transit. Manager Mullins confirmed that this is being reviewed. Through the efforts of Councilor Bentley, a meeting with Annapolis Valley Regional Library has been arranged to discuss the possibility of providing service to their vehicles.

Manager Mullins also commented that when it comes to service being completed in the KTA Garage that Kings Transit vehicles have priority.

Outstanding Action Items:

U-Passes – nothing to report at this time.

Certifications

We are following the guidelines and requirements of the Occupational Health and Safety Act.

Source deductions have been remitted and on time.

MOTION MOVED BY COUNCILORS HALL AND MORTON TO APPROVE THE GENERAL MANAGER'S REPORT.

MOTION CARRIED

6. RIDERSHIP & REVENUE REPORT – CORE: January 2012

Manager Mullins reviewed the Ridership and Revenue Report for the Core.

Ridership has increased by 19% while revenue has remained flat.

There is a small deficit of \$18,157.00.

Fuel is currently reported at \$198,000 of \$230,000 budgeted.

Confirmation was made that the Mechanics wages are not part of Repairs and Maintenance. Repairs and Maintenance consists mostly of Parts.

Confirmation was made that Revenue from the Bus Shelters is listed under Advertising.

MOTION MOVED BY COUNCILORS MORTON & BENTLEY TO APPROVE JANUARY FINANCIALS FOR THE CORE.

MOTION CARRIED

7. 2013 BUDGET FINALIZATION

Manager Mullins stated that a concern from the CAOs and Directors of Finance was with the price of fuel. A 5% increase for the price of fuel was stated for the budget. It has been suggested that a Fuel Reserve be put in place as well as increasing the budget.

The board emphasized the confidence it had in this year's operating budget of \$1,524,408 and recognized that any service improvements/measurement would be done with the upcoming strategic planning process this fall.

Vice Chair Zimmerman suggested in the future that the joint organizations for the municipal units present a joint fuel tender (Kings Transit, Valley Waste, Regional Library) if possible.

MOTION MOVED BY COUNCILOR BISHOP AND COUNCILOR BENTLEY HALL TO APPROVE THAT THE PRICE OF FUEL BE \$1.026 AND \$24,000 FOR A FUEL RESERVE FOR THIS BUDGET.

MOTION CARRIED

MOTION MOVED BY COUNCILORS HALL & BISHOP TO APPROVE THE 2013 BUDGET AT WITH A 26.51% OR \$109,538 INCREASE TO MUNICIPAL UNITS.

MOTION CARRIED

8. CORRESPONDENCE

Nothing at this time.

9. NEW BUSINESS

Nothing at this time.

10. NEXT MEETING DATE

Tentatively scheduled for March 21, 2012 @ 4:30 pm.

11. ADJOURNMENT

**MOVED BY COUNCILORS BY LLOYD & BISHOP TO ADJOURN THE
MEETING
MOTION CARRIED**

CHAIRMAN

SECRETARY