

**KINGS TRANSIT AUTHORITY  
REGULAR BOARD MEETING  
October 21, 2008**

The regular board meeting of Kings Transit Authority was held on the above date at 4:30 p.m. at the Town of Kentville council chambers.

**PRESENT**

Chairman Mark Pearl, Vice Chairman Bill Zimmerman and Councilors Barry Peterson, Anna Morton, Councilor Randall Amero, Digby Representative, Councilor Randy Matheson West Hants Representative, Councilor Ron Trimper Annapolis Representative, Manager Ron Mullins, Operations Manager Dave Burleton and Recording Secretary Darlene Brownell.

**ABSENT**

Councilors Janet Newton and Diana Brothers,

Chairman Pearl extended best wishes and thanks to Barry Peterson for many years of dedication as Councilor and Chairman in the past and presented Councilor Peterson with a plaque and gift from the board and Kings Transit.

**APPROVAL OF AGENDA**

With there being three new items added to the agenda, the agenda was approved.

New Business

8A- Digby Advertising

8B- Letter from West Hants

8C- Letter from White's Funeral Home

ON MOTION OF COUNCILOR PETERSON AND VICE PRESIDENT ZIMMERMAN THE MOTION FOR APPROVAL OF AGENDA WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

**APPROVAL OF MINUTES**

With exception for 1 correction to wording mistake, the minutes were approved.

ON MOTION OF COUNCILOR PETERSON AND VICE CHAIRMAN ZIMMERMAN MOTION FOR APPROVAL OF THE MINUTES FOR SEPTEMBER 16, 2008 WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

### **FINANCIAL AND RIDERSHIP REPORTS**

Manager Mullins reported that the new bus route between Wolfville and Greenwood was running smoothly. Mullins noted that there will be a slight drop in ridership because there are no transfers now in Kentville. This will give a more accurate count to ridership now.

Vice Chairman Zimmerman had concerns with the winter months approaching and the Hants County buses servicing the area around the Wolfville school area.

### **GENERAL MANAGER'S REPORT**

Manager Mullins noted that keeping Kings Transit centrally located in Kentville, as in the old police station, would save Kings Transit money. A letter will be presented to Kentville council for the next council meeting to see if Kentville is in favor of working with Kings Transit to move the office and garage facility to the old police station property. Councilor Peterson suggested that maybe Kings Transit should hire a consultant firm to review the property and the needs of Kings Transit for a new facility. Manager Mullins presented a letter to the board from White's Funeral Home regarding concerns with Kings Transit locating to the old police station property. Manager Mullins noted that the Michelin express run is set to start in November.

ON MOTION OF COUNCILORS PETERSON AND MORTON MOTION TO ACCEPT THE LETTER FROM WHITE'S FUNERAL HOME WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

ON MOTION OF COUNCILORS PETERSON AND MORTON MOTION FOR APPROVAL OF THE GENERAL MANAGER'S REPORT WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

### **STRATEGIC PLAN**

A meeting for November 25, 2008 8:30 am to 4:30 pm is scheduled at the Town of Kentville chambers to complete the strategic plan.

### **LEAVE OF ABSENCE**

Manager Mullins presented a leave of absence policy to the board for approval.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR PETERSON MOTION TO APPROVE THE LEAVE OF ABSENCE POLICY WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

### **CORRESPONDENCE**

ON MOTION OF COUNCILORS MORTON AND PETERSON MOTION TO ACCEPT THE LETTER FROM NS INFRASTRUCTURE WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

ON MOTION OF COUNCILORS PETERSON AND MORTON MOTION TO ACCEPT THE LETTER FROM NS UTILITY AND REVIEW BOARD WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

### **LETTERS OF INTEREST**

Letters of interest were received from the Village of Port Williams as well as residents of Port Williams. A letter will be returned to the residents, The Village of Port Williams and the Council of Port Williams regarding the outcome of the board's decision.

### **NEW BUSINESS**

Digby Advertising

Digby representative Randall Amero requested that a letter of apology be sent to the Digby area advertising clients regarding the lack of communication with the transition of the advertising contract being tendered out. Clients were not informed properly and did not receive the full contract that was paid for.

Letter from West Hants

A letter was received from Warden Dauphinee regarding the issue of not receiving accurate statistics in the Hants County area and with the upcoming elevation in March regarding this route, the statistics are very important. More accurate statistics will be provided to Hants County and a letter will be returned to Warden Dauphinee with the board's decision.

### **NEXT MEETING DATE**

Next board meeting to be November 18, 2008 at 4:30 pm. and held at Town of Kentville Chambers.

**ADJOURNMENT**

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 6:10 PM.

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**CHAIRMAN**

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**SECRETARY**