

**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING
September 16, 2008**

The regular board meeting of Kings Transit Authority was held on the above date at 4:30 p.m. at the Town of Kentville council chambers.

PRESENT

Chairman Mark Pearl, Vice Chairman Bill Zimmerman and Councilors Barry Peterson, Janet Newton, Diana Brothers, Anna Morton, Councilor Randall Amero, Digby Representative, Councilor Randy Matheson West Hants Representative, Manager Ron Mullins, Operations Manager Dave Burleton and Recording Secretary Darlene Brownell.

Chairman Pearl extended best wishes and thanks to Barry Peterson for many years of dedication as Councilor and Chairman in the past.

APPROVAL OF AGENDA

With there being one new item added to the agenda, the agenda was approved.

9A – Request to General Manager for New Business

ON MOTION OF COUNCILORS PETERSON AND MORTON THE MOTION FOR APPROVAL OF AGENDA WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

APPROVAL OF MINUTES

With exception for 1 correction to the Year End Financials, the minutes were approved.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR NEWTON MOTION FOR APPROVAL OF THE MINUTES FOR JULY 17, 2008 WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

TIDEWAYS PRESENTATION

Mr. Sandy McKinnon presented on behalf on Tideway's a presentation of concerns for service to be restored to an hourly service. Mr. McKinnon addressed to the board the importance of this service to the Tideway's residents and provided the board with a petition list. Chairman Pearl addressed the

concern that the Municipalities are paying all cost involved with no help from public transportation funding from the Government. Councilor Brothers added that the board is doing the best to their abilities with what is provided and that Manager Mullins is handling the operations of Kings Transit to the best of his abilities.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR PETERSON MOTION TO ACCEPT THE PETITION FROM TIDEWAYS WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

FINANCIAL AND RIDERSHIP REPORTS

Manager Mullins informed the board that there has been an increase in ridership across the whole core of Kings Transit. Hants County representative Mr. Matheson expressed concerns about the number of passengers travelling in the Hants County area. Manager Mullins will communicate with Mr. Matheson to arrange a more detailed ridership statistic.

Mr. Mullins expressed that Weymouth/Bridgetown routes are facing a large ridership increase which is causing a problem with timing and keeping on schedule.

Chairman Pearl would like to see a preliminary report for the actual to date to be presented at the next meeting.

Councilor Brothers would like a breakdown of the advertising budget.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON MOTION FOR APPROVAL OF THE FINANCIAL AND RIDERSHIP REPORTS WERE ACCEPTED AS PRESENTED..
MOTION CARRIED

GENERAL MANAGER'S REPORT

Digby area representative Mr. Amero would like to see that any future advertisement for Kings Transit be available to the Clare Shopper.

Vice Chairman Zimmerman would like to see better housekeeping when it comes to displaying advertisements.

Councilor Brothers encourages that a report go to all Municipal units regarding any major issues. Chairman Pearl suggested that Councilors should also report to the Municipal units. Councilor Morton stated that this was discussed in the past and that this needs to be acted upon.

Manager Mullins suggested that we look at the former Kentville police station as a possibility for a new office and bus facility. Vice Chairman Zimmerman asked to have financial implications to be presented at the next board meeting.

Vice Chairman requested that Kings Transit office staff have control over the Kings Transit website to make changes.

Manager Mullins presented a new route change to the board and recommended that we move forward with the change. Vice Chairman Zimmerman requested that we look into a solution to accommodate breaks for the drivers in the future.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR PETERSON MOTION FOR APPROVAL OF THE GENERAL MANAGER'S REPORT WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

STRATEGIC PLAN

The board suggested that a meeting be put into place when the new members are chosen the completion of the strategic plan. Some revisions are to be made in the Missions and Objectives sections.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR PETERSON MOTION FOR REVISIONS OF THE STRATEGIC PLAN WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

LEAVE OF ABSENCE

Manager Mullins indicated that Kings Transit should have policy put into place for any employee that wishes to take a leave of absence for a long period. The board asked that Manager Mullins prepare and present the policy at the next meeting.

CONNORS DIESEL

Manager Mullins presented a letter of concern from Connors Diesel regarding the high cost of advertising with the new rates in place from Daynite Neon Signs.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR NEWTON MOTION TO ACCEPT THE LETTER FROM CONNORS DIESEL WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

LETTERS OF CONCERN

Letters of concern from the community of Port Williams will be added on the next agenda.

NEXT MEETING DATE

Next board meeting to be October 21, 2008 at 4:30 pm. and held at Town of Kentville Chambers.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 6:28 PM.

CHAIRMAN

SECRETARY