

**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING
JUNE 17, 2008**

The regular board meeting of Kings Transit Authority was held on the above date at 4:30 p.m. at the Town of Kentville Chambers.

PRESENT

Chairman Barry Peterson, Vice Chairman Bill Zimmerman and Councilors Mark Pearl, Fred Whalen for Eric Smith, Diana Brothers, Anna Morton, Manager Ron Mullins, Recording Secretary Darlene Brownell, Randall Amero, Digby Representative, Ron Trimper Annapolis Representative, West Hants Representative Randy Matheson, Mayor Allen from Windsor and Operations Manager Dave Burleton.

ABSENT

None

APPROVAL OF AGENDA

With there being one new item added to the agenda, the agenda was approved.

Misc. New Business Chairman Position

ON MOTION OF COUNCILORS PEARL AND BROTHERS THE MOTION FOR APPROVAL OF AGENDA WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

APPROVAL OF MINUTES

First motion defeated for fare increases on the May 20, 2008 minutes and to be revised and corrected for 50 cent increase.

ON MOTION OF COUNCILORS BROTHERS AND PEARL MOTION FOR APPROVAL OF THE MINUTES FOR MAY 20, 2008 WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

FINANCIALS /RIDERSHIP REPORT

Average ridership amounts to be reviewed and corrected for the next board meeting.

MANAGER'S REPORT

Audit Report

Manager Mullins reported that the annual audit report is projected to be higher.

Bus Purchase

Manager Mullins presented that the original quote is projected to be approximately \$20,000.00 more. The board asked that we retender for a new bus.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON MOTION FOR APPROVAL TO RETENDER FOR ONE NEW BUS WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

Fare Increases

Vice Chairman Zimmerman motioned to amend the May 20, 2008 fare increase of 50 cents to 25 cents. Seconded by Councilor Morton.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR MORTON MOTION FOR APPROVAL OF A FARE INCREASE OF 25 CENTS WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

Question called from Zimmerman on the main motion. Nay by Councilor Pearl.

New Garage Facility

Manager Mullins presented options to the board regarding a new facility. No new news reported.

New Job Position

Manager Mullins will obtain prices to contract out this position and the board will discuss at the board retreat in July.

Bus Advertising

Manager Mullins presented to the board the only 1 response to the RFP for advertising which was received by DayNite Neon Signs. The board asked that the percentage of advertising by Municipalitys and the installation process of the racks be reviewed.

ON MOTION OF COUNCILORS PEARL AND MORTON MOTION FOR APPROVAL OF THE ADVERTISING TENDER FROM DAYNITE NEON SIGNS WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

ON MOTION OF COUNCILORS WHALEN AND PEARL MOTION FOR APPROVAL OF THE MANAGERS REPORT WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

Code of Conduct Policy

ON MOTION OF COUNCILORS PEARL AND MORTON MOTION FOR APPROVAL OF THE CODE OF CONDUCT POLICY WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

Professional Development Policy

This will be placed in an operational category.

ON MOTION OF VICE CHAIRMAN ZIMMERMAN AND COUNCILOR PEARL MOTION FOR APPROVAL OF THE PROFESSIONAL DEVELOPMENT POLICY WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

ON MOTION OF COUNCILOR BROTHERS AND VICE CHAIRMAN ZIMMERMAN MOTION TO AMEND THE PROFESSIONAL DEVELOPMENT POLICY TO WORK RELATED WAS ACCEPTED AS PRESENTED. **MOTION CARRIED**

Chairman Position

This will be discussed at the board retreat in July.

Next board meeting to be September 16, 2008 at 4:30 pm. and held at Town of Kentville Chambers.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 6:00 PM.

CHAIRMAN

SECRETARY