



**KINGS TRANSIT AUTHORITY  
REGULAR BOARD MEETING - MINUTES  
April 28, 2021**

A Regular Meeting of the Kings Transit Authority Board of Directors was held on the above date  
Via Zoom at 5:00pm

1. Welcome

Attendance:

Board Members

Councillor MacKay, Town of Wolfville; Board Chair  
Councillor Winsor , Municipality of the County of Kings  
Councillor Harding, Municipality of the County of Kings  
Councillor Misner, Municipality of the County of Kings  
Councillor Huntley, Town of Kentville  
Councillor Goddard, Town of Berwick

Service Partners

Councillor LeBlanc, Municipality of the County of Annapolis  
Warden Gregory, Municipality of the District of Digby

KTA Staff

Rick Ramsay, Interim General Manager  
Reanne Wadsworth, Administrator

CAO Liaison

Erin Beaudin, CAO, Town of Wolfville

Guest Attendees

Mike Livingston, County of Kings  
Greg Barr, County of Kings  
Pat Meagher, Supervisor, Kings Transit Authority

2. Approval of  
Agenda

**Motion:** To approve the April 28, 2021 agenda, with item #5 the recruitment process of the General Manager being moved to In Camera following regular meeting.

Moved by Councillor Windsor, seconded by Councillor Huntley.  
Motion carried.

3. Approval of  
March 24, 2021  
Regular Board  
Meeting Minutes

**Motion:** To approve the minutes from March 24, 2021 meeting.

Moved by Councillor Goddard, seconded by Councillor Huntley.  
Motion carried.

4. Severe Weather Action Plan (SWAP) Presentation  
Pat Meagher presented the Severe Weather Action Plan, explaining the different service interruption guidelines and why they are put in place for certain weather conditions. It was agreed that some amendments should be explored around the Service Pause recommendations, as well as, seeking legal before board approval. Pat will be making these changes, then forwarding to the General Manager to be sent to Legal before re-presenting to the Board Members.
  
5. Board Chair Update  
Chair MacKay will provide an update on the search of the General Manager during an in camera meeting following the regular meeting.
  
6. Ridership and Revenue Report  
Mr. Ramsay provided a verbal explanation for the March Ridership and Revenue Report indicating that revenues are significantly lower than budget. Staff are regularly monitoring the rate of fare revenue.
  
7. Draft Capital Budget 2021/2022-2027/28  
Mr. Ramsay reviewed the progress on the Capital Budget preparation. He explained the possibility of obtaining used buses instead of new buses until a decision has been made regarding electric buses replacing the current fleet. The Board provided its approval on proceeding in that direction. Mr. Ramsay indicated that he will receive assistance from staff on the Municipality of the County of Kings in completing the draft to bring back to the Board for final approval.

The draft hybrid model was discussed, in particular the offer of five used buses from Halifax Transit.

It was agreed that a further draft budget would be presented to the Board within a couple of weeks which would include the proposed funding to meet the capital purchases. The amount estimated per bus includes the projected labour cost.

Mr. Ramsay reviewed the proposed motions included to activate the capital budget. At this time the Board approved the following motion: That staff be authorized under Section 18 of the Inter Municipal Services Agreement to acquire used buses as presented at the meeting, and the General Manager be authorized to expend a maximum of \$40,000 per bus to place the buses operational into the current bus fleet.

Moved by Councillor Windsor seconded by Councillor Harding.  
Motion carried

