



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING - MINUTES
October 23rd, 2019**

A Regular Meeting of the Kings Transit Authority Board of Directors was held on the above date at 4:00pm at the Kings Transit Authority – New Minas NS.

1. Welcome and
Safety Minute

Attendance:

Board Members

Councillor Hodges, Municipality of the County of Kings; Board Chair

Councillor Donovan, Town of Wolfville; Vice Chair (left at 5pm)

Councillor Andrew, Town of Kentville (arrived at 4:13)

Councillor Spicer, Municipality of the County of Kings

Councillor Allen, Municipality of the County of Kings (Alternate for Councillor Raven)

Councillor Brian, Town of Wolfville (Alternate for Councillor Donovan after 5pm)

Regrets From

Councillor Raven, Municipality of the County of Kings

Councillor Walsh, Town of Berwick

Service Partners

Councillor LeBlanc, Municipality of the County of Annapolis

Councillor Gregory, Municipality of the District of Digby

KTA Staff

Glen Bannon, General Manager

Tanya Bailey, Customer Service Coordinator

CAO Liaison

Erin Beaudin, CAO, Town of Wolfville

2. Approval of Agenda

Motion: To Approve the Agenda of October 23rd, 2019

(Moved/Seconded) by: Councillor Donovan / Councillor Spicer

MOTION CARRIED

3. Approval of
September 25th,

Motion: To Approve the September 25th, 2019 Regular Board Meeting Minutes.

2019 Regular Board Meeting Minutes (Moved/Seconded) by: Councillor Spicer / Councillor Donovan

MOTION CARRIED

4. Board Chair Update Chair Hodges provided an update of the month's activities.

Motion: No motion was made.

Chair Update was accepted by all.

5. General Manager's Report General Manager Bannon provided an update of the month's activities.

Motion: To receive the General Manager's Report for September 2019.

(Moved /Seconded) by: Councillor Allen / Councillor Donovan

MOTION CARRIED

6. Old Business There was no Old Business to discuss.

7. New Business General Manager Bannon gave an update on progress on the Regional Public Transportation Strategy. There was general agreement that the Operating Budget for FY should include funding for market analysis / financial analysis activities, and a recommendation to form a Steering Committee was accepted.

General Manager Bannon will work with CAO Beaudin to draft Terms of Reference for the Steering Committee for the Board's review.

8. Correspondence Email and Letter from Michael Keith, Commissioner, Village of Cornwallis Square requesting funding in the amount of \$24,000 towards six new bus shelters.

Motion: General Manager to draft a letter in response to the request, indicating that the Authority will not provide funding for this project but will assist to identify other options.

(Moved/Seconded) by: Councillor Allen / Councillor Andrew

9. In Camera – Personnel Matters **Motion:** To go In-Camera at 5:45pm.

Councillor Spicer / Councillor Gregory (Moved/Seconded)

MOTION CARRIED

10. Regular Meeting
Convened

Motion: To reconvene the Regular Meeting.

Councillor Brian / Councillor Andrew (Moved/Seconded)

MOTION CARRIED

11. Adjournment and
Next Meeting

Motion: To adjourn the Regular Meeting.

(Moved/Seconded) by: Councillor Allen / Councillor Brian

MOTION CARRIED

The next meeting will be held on November 27th, 2019 at
4:00pm in the Board Room, KTA Office, New Minas.

Recorded by Tanya Bailey, Customer Service Coordinator

Signatures of Approval

Originals Signed By

_____ General Manager

_____ Chair