



**KINGS TRANSIT AUTHORITY  
SPECIAL BOARD MEETING - MINUTES  
June 7<sup>th</sup>, 2019**

A Special Board Meeting of the Kings Transit Authority was held on the above date at 9:00am at the Kings Transit Authority – New Minas NS.

1. Welcome and Safety Minute  
Attendance:  
Board Members  
Councillor Hodges, Municipality of the County of Kings; Board Chair  
Councillor Donovan, Town of Wolfville; Vice Chair  
Councillor Raven, Municipality of the County of Kings  
Councillor Allen, Municipality of the County of Kings  
Councillor Walsh, Town of Berwick  
KTA Staff  
Glen Bannon, General Manager  
Sandy Buchan, KTA Staff  
Guests  
Karen Kluska, Consultant
  
2. Approval of Agenda **Motion:** To Approve the Agenda of June 7<sup>th</sup>, 2019.  
  
Councillor Donovan/Councillor Walsh (Moved/Seconded)  
  
**MOTION CARRIED**
  
3. New Business Presentation and Discussion – Operating Reserve  
  
Karen Kluska tabled and presented a report that summarized historical issues with borrowing from the Capital Reserve and proposed several solutions as well as the creation of an Operating Reserve for the Authority. A discussion followed and several motions were tabled for consideration.  
  
**Motion 1:** That the Board of the Kings Transit Authority approve recommending to the Owner Councils to approve establishing an Operating Reserve of \$83,000, to be funded during fiscal year 2019/20 in the same percentages as paragraph 14 of the 1 April 1999 Inter-municipal Services Agreement.

Councillor Walsh/Councillor Raven (Moved/Seconded)

**MOTION CARRIED**

**Motion 2:** That the Board of the Kings Transit Authority approve recommending to the Owner Councils to approve the immediate use of \$83,000 of the funds in the Operating Reserve to repay \$83,000 of the loan from the Capital bank account to the Operating Bank Account

Councillor Donovan/Councillor Walsh (Moved/Seconded)

**MOTION CARRIED**

**Motion 3:** That the Board of the Kings Transit Authority approve recommending to the Owner Councils to approve the existing \$267,000 loan from the Capital Bank account to the Operating bank account with terms of repayment being:

- \$184,000 upon receipt of the 2018/19 deficit funding from Owners and Service Partners;
- \$83,000 upon receipt of the Owner contributions to an Operating Reserve;
- With compound interest calculated monthly from April 1st, 2019 at prime plus 1.5% being the interest rate charged by the Valley Credit Union to the Authority on their line of credit

Councillor Walsh/Councillor Allen (Moved/Seconded)

**MOTION CARRIED**

**Motion 4:** That the Board of the Kings Transit Authority approve recommending to the Owner Councils to include provisions for an Operating Reserve in any future Inter-Municipal Service Agreement, including requirements for Board pre-approval of use of any subsequent owner contributions to the Operating Reserve

Councillor Walsh/Councillor Donovan (Moved/Seconded)

**MOTION CARRIED**

**Motion 5:** That the Board of the Kings Transit Authority approve recommending to the owner Councils to affirm their approval of the \$250,000 operating line of credit with the Valley Credit Union, to be used to cover temporary operating cash requirements during the year

Councillor Donovan/Councillor Walsh (Moved/Seconded)

**MOTION CARRIED**

**Motion 6:** That the Board of Kings Transit Authority direct that the General Manager consult with the Municipal Advisor to clarify any requirements for Ministerial approval of any of the above borrowing arrangements

Councillor Allen/Councillor Walsh (Moved/Seconded)

**MOTION CARRIED**

4. Correspondence No correspondence received or tabled.

5. Adjournment **Motion:** To adjourn the June 7<sup>th</sup>, 2019 Special Board meeting.


Councillor Walsh/Councillor Donovan (Moved/Seconded)

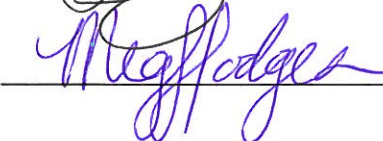
**MOTION CARRIED**

6. Next Meeting The next meeting will be held on June 26<sup>th</sup>, 2019 at 4:00 pm in the Board Room, Kings Transit Authority Offices, New Minas

Recorded by Sandy Buchan, KTA Staff

Signatures of Approval

  
\_\_\_\_\_ General Manager

  
\_\_\_\_\_ Chair

