



**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING - MINUTES
February 27th, 2019**

A regular board meeting of the Kings Transit Authority was held on the above date at 4:00pm at the Kings Transit Authority – New Minas NS.

1. Welcome
Attendance:
Board Members
Councillor Hodges, Municipality of the County of Kings; Board Chair
Councillor Donovan, Town of Wolfville; Vice Chair
Councillor Raven, Municipality of the County of Kings, Arrived 4:30pm
Councillor Walsh, Town of Berwick, Alternate
Councillor Allen, Municipality of the County of Kings
KTA Staff
Glen Bannon, General Manager
Tanya Morrison, Evening Shift Supervisor
Service Partners
Deputy Warden, Linda Gregory, Municipality of the District of Digby, Arrived 4:19pm
Councillor LeBlanc, Municipality of the County of Annapolis
Guests
Mark Phillips, CAO, Municipality of the County of Kings
2. Approval of Agenda **Motion:** To Approve the Agenda of February 27th, 2019.

Councillor Donovan/Councillor Walsh (Moved/Seconded)

MOTION CARRIED
3. Approval of January 23rd, 2019 Regular Board Meeting Minutes **Motion:** To Approve the January 27th, 2019 Regular Board Meeting Minutes.

Councillor Walsh/Councillor Donovan (Moved/Seconded)

MOTION CARRIED
4. Board Chair Update Chair Hodges and Mr. Bannon have transferred signing authority at the bank and are pushing forward with the Acadia U-Pass proposal.

5. General Manager's Report **Motion:** To Receive the General Manager's Report
Councillor Walsh/Councillor Donovan (Moved/Seconded)
MOTION CARRIED
6. Ridership and Revenue Report Both ridership and revenue were up over last year for the same calendar month.
Motion: To Receive the Ridership and Revenue Report
Councillor Donovan/Councillor Walsh (Moved/Seconded)
MOTION CARRIED
7. Old Business No Old Business to Discuss
8. New Business **A) Mission/Vision/Values/Organizational Objectives**
Board members had a discussion on the wording of the final draft of the document. Economic growth was updated on the document to reflect the proposed changes.
Motion: To Accept the document as amended.
Councillor Walsh/Councillor Donovan (Moved/Seconded)
MOTION CARRIED
B) Results and Recommendation – RFP KTA 19-01 – Financial Audit Services
Motion: That the Kings Transit Board of Directors award Request for Proposals KTA #19-01 Financial Audit Services to the highest scoring proponent, BDO Canada LLP, for a year one cost of \$15,643 (net HST included), a year two cost of \$16,287 (net HST included) and a year three cost of \$16,894 (net HST included) with funding from the Kings Transit Authority Operating Account. And further, a condition of the award is that the contract with the auditor shall be reviewed on an annual basis.
Councillor Allen/Councillor Donovan (Moved/Seconded)
MOTION CARRIED

9. Correspondence

A) CUA – Notice of Maturing Deposit

Motion: That Board Chair Hodges will deal with the maturing deposit, to renew and get a better rate.

Councillor Donovan/Councillor Walsh (Moved/Seconded)

MOTION CARRIED

B) MoK AREA Project

Motion: To send letter accepting the offer from Kings County regarding the solar panel project.

Action Item: Mr. Bannon to draft a letter of acceptance.

Councillor Raven/Councillor Allen (Moved/Seconded)

MOTION CARRIED

C) Seamus McClare – Proposed Route Changes

There was discussion around putting a FAQ area on the KT website to educate the public on recurring questions.

Motion: To receive and refer to KTA staff.

Councillor Donovan/Councillor Walsh (Moved/Seconded)

MOTION CARRIED

10. In Camera Meeting,
Personnel Matters,
Contract
Negotiations

Motion: To go In-Camera at 5:08pm

Councillor Walsh/Councillor Raven (Moved/Seconded)


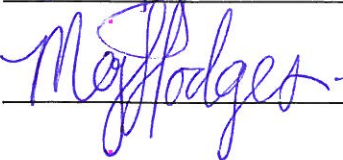
MOTION CARRIED

11. Next Meeting

The next meeting will be held on **March 27th, 2019 at 4:00pm** in the Board Room, KTA Office, New Minas

Recorded by Tanya Morrison, Evening Shift Supervisor

Signatures of Approval


 _____ General Manager

 _____ Chair

